WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING

MINUTES

Wednesday, October 21, 2026, at 1800h
Central Office Boardroom 728 – 32 Street NW

Present:	**Not Present:**	**Administration:**
Simon Corrin, Chair	Konstantin Gregovic, Treasurer	Adriana Klassen, Superintendent
Myrtle Sproule, Vice Chair		Maria Bernardin, Secretary
Kimberley Bufton		
Wilson Chan		
Gregory Dziech		
Cathy Feehan		
Peter Khu		
Matthew Makel		
Uthpala Tennakoon		
Justin Wang		

1. Call to Order, Land Acknowledgment and Declarations of Conflict of Interest

S. Corrin, Board Chair, called the meeting to order at 1804h and opened the meeting with the land acknowledgement. No conflicts of interest were declared.

2. Agenda Approval

MOTION: 2026/10/21/1:
That the Charter Board approves the agenda for the October 21, 2026, meeting, as presented.
Moved by S. Corrin; Seconded by M. Sproule.
Carried

3. Consent Agenda

MOTION: 2026/10/21/2:
That the Charter Board approves the consent agenda, which includes receipt and/or approval of the following:

- Minutes of the September 16, 2026, Charter Board meeting, as presented;
- Correspondence
  - Minister Nicolaides – September 28, 2026 – National Day of Truth and Reconciliation 2026
  - Minister Nicolaides – September 28, 2026 – School Critical Emergency Standards
- Reports
  - School Council Annual Report – September 29, 2026
  - Mid-High Principal Report – October 15, 2026
  - Elementary Principal Report – October 16, 2026

Moved by S. Corrin; Seconded by C. Feehan.
Carried

4. Break

The meeting paused for a break starting at 1807h.
The meeting resumed at 1820h.

5. Chair Remarks
S. Corrin provided chair remarks.

6. Council Liaison Update
G. Dziech attended the School Council Executive online meeting and provided the Council Liaison update.

7. Community Liaison Update
G. Dziech provided the Community Liaison update.

8. Directors' Discussion – Blue Sky

No Blue Sky session was held at the meeting.

9. Ad Hoc Bylaws Review Committee Update
W. Chan and S. Corrin provided an Ad Hoc Bylaws Review Committee update. W. Chan shared that the Committee met twice to review and discuss proposed bylaw amendments. S. Corrin presented a summary of the proposed bylaw amendments.

MOTION: 2026/10/21/3:
That the Charter Board approves the proposed amendments to the Westmount Charter School Society Bylaws, as presented, and directs that they be presented to the members as a special resolution at the November 25, 2026, Annual General Meeting.
Moved by W. Chan; Seconded by P. Khu.
Carried

10. Policy Committee Update
P. Khu and S. Corrin provided a Policy Committee update. P. Khu shared that the Policy Committee met to review the Policy revisions, the majority of which came from Bill 25. S. Corrin presented a summary of the policy changes.

MOTION: 2026/10/21/4:
That the Charter Board approves the amendments to Policies 2, 7, 9 and 13 of the Charter Board Policy Handbook recommended by the Policy Committee, as presented, effective October 21, 2026.
Moved by P. Khu; Seconded by G. Dziech.
Carried

11. Annual General Meeting Update
S. Corrin presented the draft AGM 2026 Notice, Agenda and Schedule A documents.

MOTION: 2026/10/21/5:
That the Charter Board approves the agenda for the November 25, 2026, Annual General Meeting for the Westmount Charter School Society, as amended.
Moved by M. Sproule; Seconded by J. Wang.
Carried

12. West Coast Trail Field Trip
A. Klassen presented information regarding the increase in costs for the West Coast Trail Field Trip.

MOTION: 2026/10/21/6:
That the Charter Board approves the increased cost from $2,000 to $2,400 per student for the 2027 West Coast Trail field trip.
Moved by M. Sproule; Seconded by M. Makel.
Carried

13. Superintendent Report
A. Klassen presented the Superintendent's report dated October 14, 2026.

14. Superintendent Staffing Report
A. Klassen presented the staffing report.

15. Arising from *In Camera*
Nothing arising from *in camera.*

16. Meeting Effectiveness
The Charter Board debriefed on the effectiveness of today's meeting.

17. *In Camera* Session with the Superintendent

The Board Secretary left the meeting at 1957h.

MOTION: 2026/10/21/7:
That the meeting moves in camera.
Moved by J. Wang; Seconded by W. Chan.
Carried

The meeting moved in camera at 1959h.

18. *In Camera* Session – Charter Board Only

The Superintendent left the meeting at 2015h.

MOTION: 2026/10/21/8:
That the Charter Board moves the meeting out of in camera.
Moved by M. Sproule; Seconded by J. Wang.
Carried

The meeting returned to open session at 2037h. No motions were made in camera.

19. Meeting Termination
The meeting was terminated at 2038h.