WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING

MINUTES

Wednesday, September 16, 2026, at 6:00 p.m.
Central Office Boardroom 728 – 32 Street NW

Present:	**Not Present:**	**Administration:**
Simon Corrin	Myrtle Sproule	Adriana Klassen, Superintendent
Kimberley Bufton		Maria Bernardin, Secretary
Wilson Chan		Konstantin Gregovic, Treasurer
Gregory Dziech		
Cathy Feehan		Guest: Ley-Anne Folks
David Holland		
Peter Khu		
Matthew Makel		
Uthpala Tennakoon		
Justin Wang		

1. Call to Order, Land Acknowledgment and Declarations of Conflict of Interest

The Board Chair called the meeting to order at 1812h. The Board Chair opened the meeting with the land acknowledgement. No conflicts of interest were declared.

2. Agenda Approval

MOTION: 2026/09/16/1:
That the Charter Board approves the agenda for the September 16, 2026, meeting, as presented.
Moved by S. Corrin; Seconded by G. Dziech.
Carried

3. Consent Agenda

MOTION: 2026/09/16/2:
That the Charter Board approves the consent agenda, which includes receipt and/or approval of the following:

- Minutes of the June 17, 2026, Charter Board meeting, as amended;
- Correspondence
    - Minister Nicolaides – June 18, 2026
    - Minister Nicolaides – July 7, 2026
    - Minister Nicolaides – July 21, 2026
    - Minister Nicolaides – August 12, 2026
    - Minister Nicolaides – August 19, 2026
    - Minister Nicolaides – August 19, 2026
    - Minister Nicolaides – September 3, 2026
    - L. Pillipow – September 8, 2026
    - Mid-High Principal Report – September 10, 2026
    - Superintendent Report – September 10, 2026
    - Elementary Principal Report – September 11, 2026

Moved by S. Corrin; Seconded by J. Wang.
Carried

4. Gifted 101 – Presentation of Ed.D. Dissertation

L. Folks presented her Ed.D. Dissertation.

5. Break

The meeting paused for a break starting at 1851h.

L. Folks left the meeting at 1914h.

The regular meeting resumed at 1916h.

6. Chair Remarks
S. Corrin provided chair remarks, including upcoming events: Dabrowski Congress 2026, (September 25-27), and the Charter Board Retreat (October 3, 2026).

7. Q4 Financial Report
K. Gregovic presented the Q4 Financial Report.

MOTION: 2026/09/16/3:
That the Charter Board accepts the Q4 Financial Report, as presented.
Moved by U. Tennakoon; Seconded by J. Wang.
Carried

8. Financial/Audit Committee Update
Treasurer K. Gregovic provided the Financial/Audit Committee update.

MOTION: 2026/09/16/4:
That the Charter Board approves the recommendation of the Financial/Audit Committee to appoint MNP LLP as the independent external auditor for the 2026 fiscal year.
Moved by C. Feehan; Seconded by K. Bufton.
Carried

9. Council Liaison Report
S. Corrin provided the Council Liaison update and distributed the Council Liaison sign-up sheet.

10. Directors' Discussion – Blue Sky

MOTION: 2026/09/16/5:
That the Charter Board moves the meeting in camera at 1955h.
Moved by J. Wang; Seconded by G. Dziech.
Carried

MOTION: 2026/09/16/6:
That the Charter Board moves the meeting out of in camera at 1958h.
Moved by U. Tennakoon; Seconded by K. Bufton.
Carried

11. Facilities Committee Update
J. Wang provided a Facilities Committee update on summer renovations at both campuses. S. Corrin advised that Alberta Education and Childcare is reviewing Capital Plans the week of September 21 and will provide a status update.

12. Locally Developed Courses
A. Klassen presented the locally developed courses requiring board approval.

MOTION: 2026/09/16/7:
That the Charter Board of Westmount Charter School approve the following locally developed courses, for offering to Westmount students for the periods stated, each within the current Alberta Education and Childcare authorization period and direct the Superintendent to complete the LDCOMS submission and report the resulting authorization to the Board.

RENEW/NEW for Westmount Charter School 2026-2027:

Course Name	Version	Course Code	First Approved Year	Last Approved Year
European History 35	3 Credits (2025-2029)	LDC3257	2026-2027	2028-2029
European History 35	5 Credits (2025-2029)	LDC3257	2026-2027	2028-2029
Painting 15	5 Credits (2023-2027)	LDC1871	2026-2027	2026-2027

Moved by G. Dziech; Seconded by C. Feehan.
Carried

13. Superintendent Report
A. Klassen presented the Superintendent's report.

14. Superintendent Staffing Report
A. Klassen presented the staffing report.

15. Arising from *In Camera*
Nothing arising from *In Camera*

16. Meeting Effectiveness
The Charter Board debriefed on the effectiveness of today’s meeting.

17. Meeting Termination
The meeting was terminated at 2035h.