WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING

MINUTES

Wednesday, June 17, 2026, at 5:00 p.m.
Central Office Boardroom 728 – 32 Street NW

Present:
Simon Corrin
Myrtle Sproule
Kimberley Bufton
Wilson Chan
Gregory Dziech
Cathy Feehan
David Holland
Peter Khu
Matthew Makel
Justin Wang

Not Present:
Uthpala Tennakoon

Administration:
Adriana Klassen, Superintendent
Maria Bernardin, Secretary
Konstantin Gregovic, Treasurer

1. Call to Order, Land Acknowledgment and Declarations of Conflict of Interest

The meeting was called to order at 1707h by Superintendent A. Klassen. A. Klassen opened the meeting with the land acknowledgement. No conflicts of interest were declared.

Superintendent A. Klassen called for nominations for a Chairperson. K. Bufton nominated S. Corrin as Board Chairperson, seconded by J. Wang. S. Corrin accepted the nomination as Board Chairperson. No other nominations were made for the role of Board Chairperson, and S. Corrin was declared Board Chairperson for 2026-2027. S. Corrin assumed the role of Board Chairperson.

2. Agenda Approval

MOTION: 2026/06/17/1:
That the Charter Board approves the agenda for the June 17, 2026, meeting, as presented.
Moved by S. Corrin; Seconded by G. Dziech.
Carried

3. Consent Agenda

MOTION: 2026/06/17/2:
That the Charter Board approves the consent agenda, which includes receipt and/or approval of the following:

- Minutes of the May 20, 2026, Charter Board meeting, as amended;
- Correspondence
  - Elementary Principal Report – June 9, 2026
  - Superintendent Report – June 10, 2026
  - Mid-High Principal Report – June 10, 2026

Moved by S. Corrin; Seconded by P. Khu.
Abstained: W. Chan and M. Makel
Carried

4. Chair Remarks

S. Corrin thanked the board for the Chair role and welcomed new board members Wilson Chan and Dr. Matthew Makel. The Chair said he plans to continue board governance training for directors based on Robert's Rules.

5. Q3 Financial Report

K. Gregovic presented the Q3 Financial Reports.

MOTION: 2026/06/17/3:
That the Charter Board accepts the Q3 Financial Reports, as presented.
Moved by M. Sproule; Seconded by G. Dziech.
Carried

MOTION: 2026/06/17/4:
That the Charter Board moves the meeting in camera at 1734h.
Moved by K. Bufton; Seconded by G. Dziech.
Carried

6. Directors' Discussion – Blue Sky

MOTION: 2026/06/17/5:
That the Charter Board moves the meeting out of in camera at 1756h.
Moved by C. Feehan; Seconded by J. Wang.
Carried

7. Nominations of Vice Chairperson, School Council Liaison and Committee Memberships

S. Corrin, Board Chair, called for nominations for Board Vice Chairperson, School Council Liaison and Committee Memberships.

M. Sproule self-nominated as Board Vice Chairperson, seconded by J. Wang. M. Sproule accepted the nomination. The Board elected M. Sproule as Vice Chairperson for 2026-2027.

Charter Board members decided to each volunteer as School Council Liaison members on a rotating basis over the next school year. G. Dziech will begin in the month of September 2026.

The Board Chair addressed the Code of Conduct, the 2026-2027 meeting dates, the Annual Board Work Plan and the Key Management Personnel (KMP) document.

MOTION: 2026/06/17/6:
That the Charter Board approves the meeting dates for the 2026-2027 school year, as amended.
Moved by J. Wang; Seconded by G. Dziech.
Carried

MOTION: 2026/06/17/7:
That the Charter Board approves the Annual Board Work Plan for the 2026-2027 school year, as amended.
Moved by G. Dziech; Seconded by K. Bufton.
Carried

8. Locally Developed Courses

A. Klassen presented the locally developed courses requiring board approval.

MOTION: 2026/06/17/8:
That the Charter Board of Westmount Charter School authorizes the following locally developed courses and the resources required to teach them:

RENEW/NEW for Westmount Charter School 2026-2027:

Course Name	Version	Course Code	First Approved Year	Last Approved Year
Competencies in Math 15	3 Credits (2026-2030)	LDC1515	2026-2027	2029-2030
Competencies in Math 15	5 Credits (2026-2030)	LDC1515	2026-2027	2029-2030
Guitar 15	3 Credits (2026-2030)	LDC1568	2026-2027	2029-2030
Guitar 15	5 Credits (2026-2030)	LDC1568	2026-2027	2029-2030
Guitar 25	3 Credits (2026-2030)	LDC2568	2026-2027	2029-2030
Guitar 25	5 Credits (2026-2030)	LDC2568	2026-2027	2029-2030
Guitar 35	3 Credits (2026-2030)	LDC3568	2026-2027	2029-2030
Guitar 35	5 Credits (2026-2030)	LDC3568	2026-2027	2029-2030
Learning Strategies 15	3 Credits (2026-2030)	LDC1599	2026-2027	2029-2030
Learning Strategies 15	5 Credits (2026-2030)	LDC1599	2026-2027	2029-2030
Learning Strategies 25	3 Credits (2026-2030)	LDC2599	2026-2027	2029-2030
Learning Strategies 25	5 Credits (2026-2030)	LDC2599	2026-2027	2029-2030
Learning Strategies 35	3 Credits (2026-2030)	LDC3599	2026-2027	2029-2030
Learning Strategies 35	5 Credits (2026-2030)	LDC3599	2026-2027	2029-2030
Technical Theatre 15	3 Credits (2026-2030)	LDC1987	2026-2027	2029-2030
Technical Theatre 15	5 Credits (2026-2030)	LDC1987	2026-2027	2029-2030
Technical Theatre 25	3 Credits (2026-2030)	LDC2987	2026-2027	2029-2030
Technical Theatre 25	5 Credits (2026-2030)	LDC2987	2026-2027	2029-2030
Technical Theatre 35	3 Credits (2026-2030)	LDC3987	2026-2027	2029-2030
Technical Theatre 35	5 Credits (2026-2030)	LDC3987	2026-2027	2029-2030

Moved by M. Sproule; Seconded by C. Feehan.
Carried

9. Superintendent Report
A. Klassen presented the Superintendent's report.

10. Superintendent Staffing Report
A. Klassen presented the staffing report.

11. Arising from *In Camera*
No items Arising from *In Camera*

12. Meeting Effectiveness
The Charter Board debriefed on the effectiveness of today’s meeting.

13. Meeting Termination
The meeting was terminated at 1900h.