

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, January 21, 2026, at 6:00 p.m.
Central Office Boardroom 728 – 32 Street NW**

Present:

Simon Corrin
Myrtle Sproule
Kimberley Bufton
Gregory Dziech
Cathy Feehan
David Holland
Peter Khu
Uthpala Tennakoon
Justin Wang

Not Present:

Administration:

Adriana Klassen, Superintendent
Maria Bernardin, Secretary
Konstantin Gregovic, Treasurer

1. Call to Order, Land Acknowledgment and Declarations of Conflict of Interest

The meeting was called to order at 1810h by S. Corrin. S. Corrin opened the meeting with the land acknowledgement. No conflicts of interest were declared. Old business - Audit Procedural Documents, were presented and discussed at the January 21, 2026, meeting.

2. Agenda Approval

MOTION: 2026/01/21/1:

That the Charter Board approves the agenda for the January 21, 2026, meeting, as amended with item of Minister Nicolaides' December 17, 2025, correspondence to be discussed in the Superintendent report.

Moved by S. Corrin; Seconded by U. Tennakoon.
Carried

3. Consent Agenda

MOTION: 2026/01/21/2:

That the Charter Board approves the consent agenda, which includes receipt and/or approval of the following:

- Minutes of the December 17, 2025, Charter Board meeting, as amended;
- Correspondence
 - Minister Nicolaides – December 17, 2025
 - Minister Nicolaides – December 18, 2025
 - Elementary Principal Report – January 9, 2026
 - Minister Nicolaides – January 12, 2026
 - Superintendent Report – January 14, 2026
 - Minister Nicolaides – January 14, 2026
 - Mid-High Principal Report – January 15, 2026

Moved by S. Corrin; Seconded by U. Tennakoon.
Carried

4. Chair Remarks

S. Corrin shared the chair remarks. The Chair shared information about committee meeting procedures.

Break from 1828h to 1838h

Regular meeting resumed at 1838h

5. Council Liason Report

M. Sproule provide a School Council update. School Council provided an update on fundraising and traffic flow issues. Parking services were brought in. The City is responsible for traffic concerns.

6. Directors' Discussion – Blue Sky

MOTION: 2026/01/21/3:

That the Charter Board moves the meeting in camera at 1851h.

Moved by D. Holland; Seconded by J. Wang.

Carried

7. Charter Board Evaluation

G. Dziech shared the results of the 2025-2026 Charter Board Evaluation Survey.

8. HR Committee Report

D. Holland provided an HR Committee Report and the Superintendent Evaluation Action Plan.

MOTION: 2026/01/21/4:

That the Charter Board moves the meeting out of in camera at 1938h.

Moved by U. Tennakoon; Seconded by D. Holland.

Carried

Arising from in camera

MOTION: 2026/01/21/5:

That the Charter Board approves the HR Committee's recommended Superintendent Evaluation Action Plan, as presented.

Moved by D. Holland; Seconded by G. Dziech.

Carried

9. Superintendent Report

A. Klassen presented the superintendent's report.

10. Superintendent Staffing Report

A. Klassen presented the staffing report.

11. Meeting Effectiveness

The Charter Board debriefed on the effectiveness of today's meeting.

12. Meeting Termination

The meeting was terminated at 2001h.