



WEDNESDAY, NOVEMBER 19, 2025

Call to Order

A General Meeting of Westmount Charter School was held on **Wednesday, November 19, 2025** via Zoom. It commenced at 7:00pm and was presided over by Ashley Wilford-Matthews, Chair. Ashley began the meeting with Westmount Charter School's land acknowledgement and shared two links for families to check out:

<https://www.cbc.ca/news/canada/indigenous-veterans-day-canada-9.6972415>

<https://egale.ca/awareness/two-spirits-one-voice/>

Attendees

School Council Executives	Students, Staff & Administration
<ol style="list-style-type: none">1. Chair: <i>Ashley Wilford-Matthews</i>2. Vice-Chair: <i>Hannah Klassen</i>3. Secretary: <i>Jodi Hornung</i>4. Treasurer: <i>Lisa Fedko-Gott</i>5. Communications Director: <i>Travis Davidson</i>6. Fundraising Director: <i>Clara Ip</i>7. Parent Engagement Director: <i>Melissa Wolsey</i>8. Social Events Director: <i>Tammy Chan</i>9. Director-at-Large: <i>Meg Nicholson</i>10. Director-at-Large: <i>Pin Sahota</i>	<ol style="list-style-type: none">1. Elementary Acting Principal: <i>Karly Bagnall</i>2. Elementary Acting Assistant Principal: <i>Ashley Cuthbert</i>3. Mid-High Principal: <i>Graeme Finlay</i>4. Student Council President: <i>Dipto Sikdar</i>5. Board Liaison: <i>Simon Corrin</i>
Absent: Simon Corrin	

Approval of Agenda

A motion to approve the agenda was made by Lisa F. and seconded by Pin S.

Approval of Minutes

A motion to approve the [Oct. 2025](#) minutes was made by Clara I. and seconded by Tammy C.

Agenda

1. Chair's Remarks

It's that time of year again when School Council begins its direct donation campaign – one of Council's most important fundraising initiatives. Every dollar raised goes to supporting WCS, its staff and students. Direct donation campaign information will be emailed and sent home with families soon. We are so grateful for your support and encourage families to consider donating to School Council this giving season! Tax receipts are available for donations \$25 and above. [Donate now!](#)



2. School Reports

a. Student Council President | *Dipto Sikdar*

- October's Halloween activities received high engagement and positive feedback from students. Costume contest winners will receive prizes this week.
- Announcements have been reinstated.
- Rock-Paper-Scissors tournament is scheduled for Nov. 27. This will be for all mid-high students, preparations are underway.
- High School Winter Formal will be held Dec. 18 from 5:30pm – 9:30pm.

b. Elementary Principals | *Karly Bagnall & Ashley Cuthbert*

[Elementary Campus – November 2025](#)

c. Mid-High Principal | *Graeme Finlay*

[Mid-High Campus – November 2025](#)

[Additional Updates](#)

National Bully Prevention Week – SWAT (Student Wellness Action Team) will be leading 'Chain for Change'.

Transgender Day of Remembrance – on Nov. 20, 2025, Mid-High staff will show support by donning pride wear.

Volleyball – Senior Boys team made it all the way to zone championships and ranked in the top 10 in the province. Junior Boys team won Gold and Junior Girls won Silver. Congratulations!

January Exams – WCS will be keeping its exam schedule, however, it will be using teacher created exams at a reduced weight. Exam schedule will be made available mid-December.

3. School Council Reports

a. **Treasury** | *Lisa F.*

School Council works closely with the principals and fundraising societies each year to develop its budget. Thought is given to last year's actuals, as well as the current requests from the principals.

***Please see attached 2025-2026 budget for detail.**

A motion to approve the budget was made by Clara I. and seconded by Travis D.

b. **Fundraising** | *Clara I.*

Thank you to everyone who participated in the Old Dutch Chips fundraiser! 'Created By Kids' at the Elementary campus is a fun opportunity to have children's artwork transformed into various products and is just wrapping up.



Fun Lunches

November's Friday fun lunch is Subway. December will feature OPA! on the 5th and Banzai Sushi on the 12th. Register and order lunches through [Healthy Hunger](#).

SkiptheDepot

Ongoing campaign. Families can register to have their empty bottles picked up from [SkiptheDepot](#) and School Council will receive the proceeds. Tax receipts can be requested for donations over \$25. This is great option to keep in mind during the holiday party season!

Coming in 2026 – post-holiday bottle drive and Spring read-a-thon.

c. **Parent Engagement** | *Melissa W.*

The next Elementary Coffee Talk is Nov. 21 (in-person at 8:50am). The next Mid-High Coffee Talk is Dec. 5 (in-person at 8:45am). Our upcoming parent engagement session will be held December 16, 2025 via Zoom (will not be recorded) focused on Social Emotional Regulation, presented by Jill Foreman. Jill will cover tips and strategies to help support our kids with daily struggles and challenges. The link will be included in next week's newsletters.

d. **Linktree** | *Pin S.*

Introduced School Council's [Linktree](#) – a one stop shop for all of Council's links to make it easy for parents to access calendar invites, event information, fun lunches, donation options and volunteer opportunities. We encourage families to subscribe and stay connected!

4. **Board Update** | *Ashley Wilford-Matthews on behalf of Simon Corrin*

The Board AGM will be held November 26, 2025 at 6pm, followed by the Building Our Future Information Night at 7pm. Details for both events were emailed out to families.

Adjournment

The meeting adjourned at 8:08pm.

Meeting Recording

[Click here to view](#)



2025-2026 School Council Budget – Approved November 19, 2025

FY 25-26 Budget - Approved November 19 2025

	2024/25 Budget	2024/25 Actuals	Over/ (Under) 2024/25	% Over/ (Under) 2024/25	2025/26 Proposed Budget
Budget Revenue					
Direct Donations	20,000	17,792	(2,208)	-11%	20,000
Stampeder Football Games Parking	3,000	5,434	2,434	81%	3,000
Misc Fundraisers	-	1,084	1,084	#DIV/0!	2,000
Bottle Drives	2,000	3,474	1,474	74%	2,000
Read-A-Thon	-	9,756	9,756	#DIV/0!	10,000
Healthy hunger Fundraiser	4,700	5,686	986	21%	4,700
Year End Event Sales	1,500	3,097	1,597	106%	3,000
Total Revenues	31,200	46,323	15,123	48%	44,700
Expenses					
Council Expenditures					
Parent Education	2,000	912	(1,088)	-54%	2,000
Special Year End Event Costs	6,000	6,784	784	13%	6,800
Volunteer Recognition	500	394	(106)	-21%	500
Staff Appreciation	1,500	3,438	1,938	129%	1,500
Bank and Office Expenses, Virtual Subscriptions, Misc	50	611	561	1121%	650
Council Sub-total	10,050	12,140	2,090	21%	11,450
School Administration Requests					
Shared Items mid high and elementary					
Classroom Support	15,000	15,000	-	0%	15,000
30th Year Anniversary Celebration					10,000
Shared Sub-total	15,000	15,000	-	0%	25,000
Student Support - Elementary					
Courtyard Games					600
Field Trips	-	-	-	#DIV/0!	5,000
Staff Wellness (eg. PD/Staff Wellness, Food for Parent/Teacher Evenings)	3,500	2,324	(1,176)	-34%	2,700
Elementary Sub-total	3,500	2,324	(1,176)	-34%	8,300
Student Support - Mid/High					
Staff Wellness (eg. PD/Staff Wellness, Food for Parent/Teacher Evenings)	3,500	2,365	(1,135)	-32%	8,250
Mid/High Sub-total	3,500	2,365	(1,135)	-32%	8,250
Total Expenses	32,050	31,829	(221)	-1%	53,000
Revenues minus Expenses	(850)	14,494	15,344		(8,300)

Staff Wellness Budget				
# of Teachers	24/25 Budget	24/25 Budget per teacher	25/26 Budget	24/25 Budget per teacher
18	3,500	194	2700	150
55	3,500	63.6	8250	150
73				

Opening Bank Balance		17,987		
Ending Bank Balance		32,480		

Budget Details for Principals:

2025-2026 Elementary Budget - Summary

Courtyard Games	600
Field Trips	5,000
Staff Wellness (eg. PD/Staff Wellness, Food for Parent/Teacher Evenings)	2,700
Classroom Support	3,600

2025-2026 Mid-High - Summary

Staff Wellness (eg. PD/Staff Wellness, Food for Parent/Teacher Evenings)	8,250
Classroom Support	11,000