

**WESTMOUNT CHARTER SCHOOL  
CHARTER BOARD SPECIAL MEETING**

**MINUTES**

**Wednesday, April 29, 2025, at 5:30 p.m.  
Online meeting**

**Present:**

Peter Khu  
Simon Corrin  
Kimberley Bufton  
David Holland  
Tun Myo  
Myrtle Sproule  
Uthpala Tennakoon  
Justin Wang

**Not Present:**

**Administration:**

Maria Bernardin, Secretary

**Guests:**

**1. Call to Order, Territorial Acknowledgment and Declarations of Conflict of Interest**

The meeting was called to order at 1737h by S. Corrin. S. Corrin opened the meeting with the land acknowledgement. P. Khu declared a conflict of interest when decisions regarding the HR matter are made.

**2. Agenda Approval**

*MOTION: 2025/04/29/1:*

That the Charter Board approves the agenda for April 29, 2025, as amended to correct the agenda item times.

Moved by M. Sproule; Seconded by D. Holland.

P. Khu abstained.

Approved

**3. Consent Agenda**

*MOTION: 2025/04/29/2:*

That the Charter Board approves the consent agenda, which includes receipt and/or approval of the following:

- Minutes of the April 23, 2025, regular meeting of the Charter Board, as presented;
- Correspondence
  - C. Davies – April 24, 2025
  - P. Khu – April 24, 2025
  - S. Corrin – April 28, 2025

Moved by J. Wang; Seconded by T. Myo.

P. Khu abstained.

Approved

*MOTION: 2025/04/29/3:*

That the Charter Board moves its meeting in camera at 1742h to discuss an HR matter.

Moved by J. Wang; Seconded by M. Sproule.

P. Khu abstained.

Approved

P. Khu left the meeting during the in camera session at 1815h due to a conflict of interest.

*MOTION: 2025/04/29/4:*

That the Charter Board moves its meeting out of in camera at 1942h.

Moved by J. Wang; Seconded by T. Myo.

Approved

Arising from in camera.

*MOTION: 2025/04/29/5:*

That the Nominating Committee moves forward with the Charter Board's action plan regarding the recent Charter Board member appointments.

Moved by U. Tennakoon; Seconded by J. Wang.

Approved

#### **4. Meeting Termination**

The meeting was terminated at 1744h.