

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, November 20, 2024, at 6:00 p.m.
Central Office Boardroom 728 – 32 Street NW**

Present:

Peter Khu
Simon Corrin
Kimberley Bufton
David Holland
Tun Myo
Myrtle Sproule
Uthpala Tennakoon
Justin Wang

Not Present:

Hoda Kilani

Administration:

Calvin Davies, Superintendent
Maria Bernardin, Secretary
Mariette Rabacal, Treasurer

Guests:

1. Call to Order, Territorial Acknowledgment and Declarations of Conflict of Interest

The meeting was called to order at 1818h by Peter Khu. Simon Corrin chaired the meeting and opened the meeting with the land acknowledgement. There were no declarations of conflicts of interest.

2. Agenda Approval

MOTION: 2024/11/20/1:

That the Charter Board approves the agenda for the November 20, 2024 meeting, as amended.

Moved by T. Myo; Seconded by D. Holland.

Approved

3. Consent Agenda

MOTION: 2024/11/20/2:

That the Charter Board approves the consent agenda, which includes receipt and/or approval of the following:

- Minutes of the October 16, 2024, regular meeting of the Charter Board, as amended;
- Correspondence
 - P. Khu and C. Davies – October 22, 2024
 - D. Wylie – October 30, 2024
 - Minister Nicolaides – November 8, 2024
 - A. Klassen – November 8, 2024
 - G. Finlay – November 8, 2024

Moved by T. Myo; Seconded by K. Bufton.

Approved

MOTION: 2024/11/20/3:

That the Charter Board moves its meeting in camera.

Moved by S. Corrin; Seconded by U. Tennakoon.

Approved

4. Audit Committee Report

M. Sproule presented the 2023-2024 audited financial statements.

MOTION: 2024/11/20/4:

That the Charter Board moves its meeting out of camera.

Moved by M. Sproule; Seconded by T. Myo.

Approved

The regular meeting reconvened at 1847h.

Arising from in camera:

MOTION: 2024/11/20/5:

That the Charter Board accepts the recommendation of the audit committee to approve the 2023/24 audited financial statements as amended.

Moved by T. Myo; Seconded by D. Holland.

Approved

M. Rabacal left the meeting at 1847h.

5. Charter Board Professional Development.

J. Wang presented a review of chapter two of The Imperfect Board Member. D. Holland volunteered to provide the chapter three summary at the December board meeting.

6. Community Liaison Report.

S. Corrin provided a brief community update. Concerns were shared about drivers doing U-turns on ice. University District held a meeting on Monday night regarding the planning around the duck pond.

7. School Council Liaison

S. Corrin provided a brief school council update.

8. Directors' Discussion – Blue Sky

MOTION: 2024/11/20/6:

That the Charter Board moves its meeting in camera.

Moved by D. Holland; Seconded by K. Bufton.

Approved

MOTION: 2024/11/20/7:

That the Charter Board moves its meeting out of camera.

Moved by S. Corrin; Seconded by T. Myo.

Approved

9. Annual Education Results Report

C. Davies presented the Annual Education Results Report.

MOTION: 2024/11/20/8:

That the Charter Board approves the annual education results report as presented with amendments.

Moved by M. Sproule; Seconded by J. Wang

Approved

10. 2025-2026 School Calendar

C. Davies presented the proposed 2025-2026 school calendar.

MOTION: 2024/11/20/9:

That the Charter Board approves the 2025-2026 school calendar.

Moved by D. Holland; Seconded by J. Wang.

Approved

11. Superintendent Report

C. Davies presented the superintendent report.

MOTION: 2024/11/20/10:

That the Charter Board moves its meeting in camera.

Moved by D. Holland; Seconded by J. Wang.

Approved

12. Superintendent Staffing Report

C. Davies presented the superintendent staffing report.

MOTION: 2024/11/20/11:

That the Charter Board moves its meeting out of camera.

Moved by S. Corrin; Seconded by K. Bufton.

Approved

Regular meeting re-convened at 1950h.

Arising from in camera:

13. Meeting Effectiveness

The Charter Board debriefed the effectiveness of today's meeting.

14. Meeting Termination

The meeting was terminated at 1955h.