

## Instructions on How to Access: Westmount Charter School Mid-High Schoology Calendar


The following instructions will guide parents through the process of accessing and viewing the WCSMH Calendar on Schoology. Here you will find upcoming events and happenings that will occur at the Mid High.

[Instructions for Desktop](#)

[Instructions for Mobile App](#)

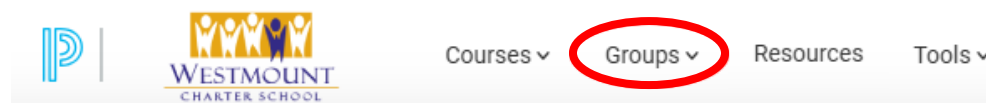
### Schoology Desktop Access

**Step 1:** Navigate to the [Westmount Charter School Website](#) and using the LOGIN Icon 

Navigate to  Schoology Parent . This can also be accessed by entering the URL


<https://westmountcharter.schoology.com/home>.

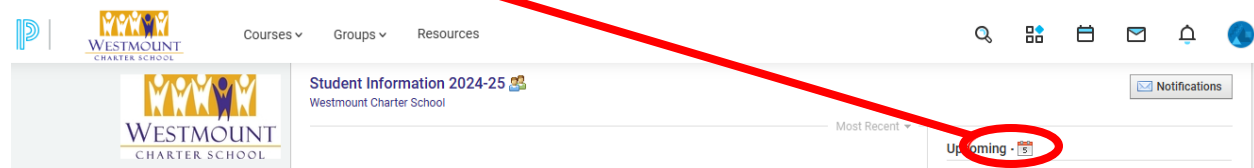
**Step 2:** Locate the Groups menu item in the main navigation.



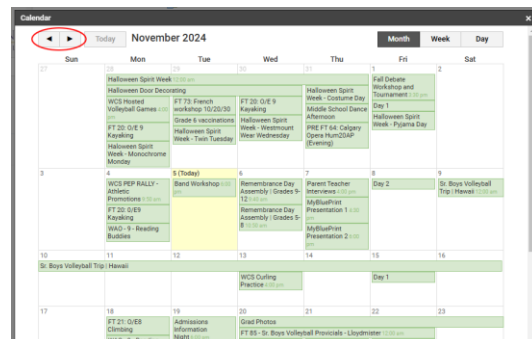
**Step 3:** Select the **Student Information 2024-25 Tab**



**Step 4:** Once inside the Student Information 2024-25 Section navigate the right-side of the screen to the calendar icon. **Upcoming -** 



Once this is clicked, the calendar will display as a pop-up which can be navigated.



## Schoology Mobile Access


**Step 1:** On your mobile device, navigate to the app store to obtain the Schoology App.

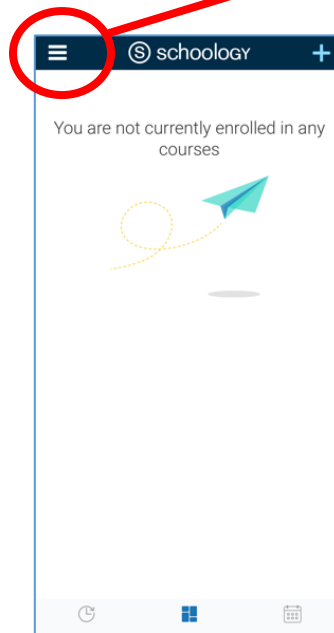
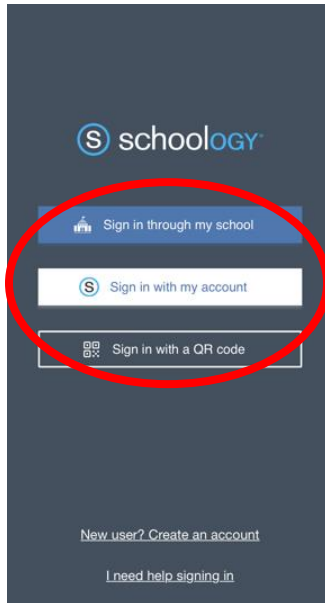


**Step 2:** Once downloaded, open the app and sign in with your credentials.

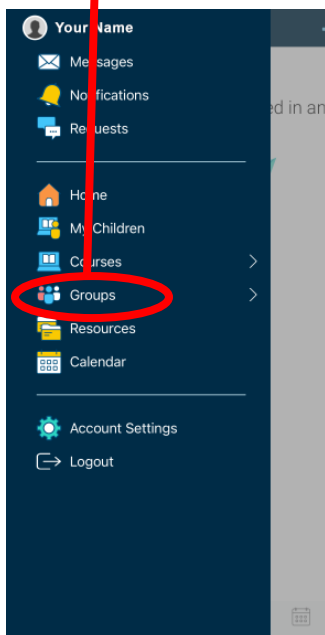
*\*If you do not remember your login credentials, you can call the Mid High Main office for the password to be reset.*

**Step 3:** Upon entering the Schoology App, your screen may look like the below screenshot.

Navigate to the menu hamburger  To access more options.



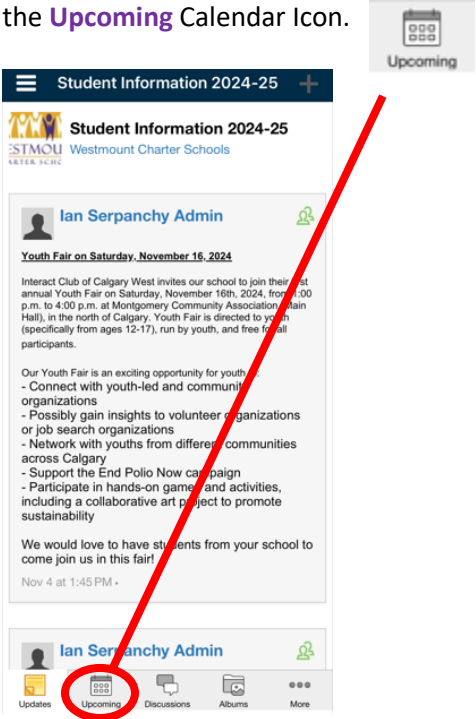
**Step 4:** A side menu will reveal. From here, select the **Groups** option.



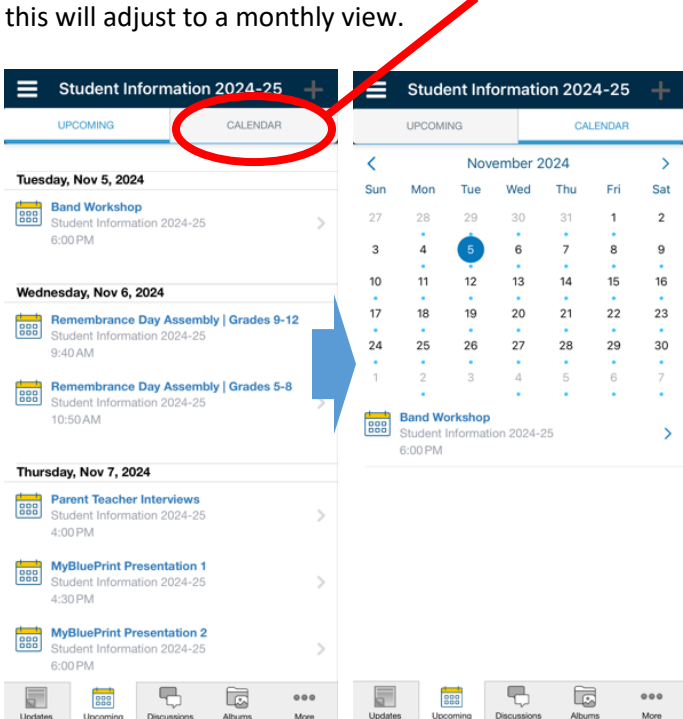
**Step 5:** Under the Groups menu, select **Student Information 2024-25**.



**Step 6:** Once inside the Student Information area, navigate to the bottom of the screen to the **Upcoming** Calendar Icon.



**Step 5:** Upcoming events will present in a list format by date. By touching the **Calendar Tab**, this will adjust to a monthly view.



If further help is required to access the Schoology Calendars, please contact the Mid High main Office.