



MID-HIGH CAMPUS APPLICATION CHECKLIST

- Y **Scan the following list of documents to PDF files.** ([Instructions here](#)). Make sure you scan both sides of the documents where there is information on both sides. **DO THIS BEFORE YOU BEGIN THE ONLINE APPLICATION.**
- o Psychological Assessment (**Required document**)
 - o Birth Certificate (**Required document**)
 - o Most recent report card (Grades 4-11) (**Required document**)
 - o Immigration Documentation, if applicable. Canadian Passport preferred, however this may also include a Permanent Residency Card, Work Visa, Student Visa, Permanent Landed Immigrant papers or a Canadian Citizenship Card.
 - o Any assessment documentation other than the Psychological Assessment i.e. assessment to address social/emotional/behavioural concerns.
 - o An Individual Program Plan (IPP) associated with behavioral intervention funding, Primary Unit Funding (PUF), or any Severe Disabilities funding. If available.
 - o Custody or Guardianship documentation if applicable.
- Y **“WHY WESTMOUNT” for your child** – During the application process, as a parent/guardian of the applicant, you will be asked to upload a separate document (in .pdf format) answering the following question: (**Required document**)
- o What made you look into Westmount for educational programming for your child”?
- Y When you fill out the application form, you will be asked to provide the email address of an individual who can complete a **Teacher Inventory of Learning Strengths (TILS)** survey for your child. Our preference would be your child’s current homeroom teacher, a resource teacher or guidance counselor who has recently worked with your child or an administrator at your child’s current school. However, we understand that some schools will not allow teachers or staff members to complete forms for external schools. While your child will not be penalized if the teacher is not able to fill out the form, you are also welcome to have a coach/piano teacher/tutor (someone other than a relative who knows your child well) complete the form. If you are unable to have a TILS completed, it will not impact your child’s application.
- o ** Please note that although the TILS can be very helpful in our assessment of your child, it is an optional form. Disregard the TILS question if you have no one to fill out the form. **If you do have an individual in mind who can fill out the form and return it to us, make note of their email address now.** **We must receive the TILS prior to the application deadline.*
- Y **Set aside at least one hour** to complete the application.
- Y **Apply using SchoolEngage** - Application link found on the [Apply to the Mid-High Campus](#) web page.
- o **New to Westmount families** must create a new SchoolEngage account to apply. ([Instructions here](#)).
 - o **Current Westmount families** may access SchoolEngage from their Parent PowerSchool account and **do not** need to create a SchoolEngage account. ([Instructions here](#))
- Y **Complete the online Application form**, uploading your scanned files where indicated. You must submit the required documents in the bulleted list above, any other documentation (where applicable) and complete all questions in the application form before you will be able to submit. You may save the form and come back to it as many times as you need to. Once you submit the application, you may not make any changes to the form.
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BY THE ACTION OF SUBMITTING AN APPLICATION TO WCS'S GIFTED PROGRAM, WE ASSUME YOU HAVE READ AND AGREE WITH THE FOLLOWING STATEMENTS:

- Westmount is a Charter school with a mandate to teach intellectually gifted students. These students have been assessed and present with an FSIQ/GAI of 130 +/- 5 or higher.
- Westmount Charter School's primary objective IS **NOT** high achievement. We value and encourage good marks, but our #1 priority is best programming for intellectually gifted learners, not high marks. If high marks are the most important objective for you and your child, please seriously consider this before applying.
- Applications to Westmount are not on a "first-come-first-served" basis. All applications received by February 15, 2023 at 3:00 pm will be carefully reviewed at one time (by grade grouping) for consideration for admission to Westmount Charter School.
- Westmount Charter School consistently receives more applications than it has spots for. Although your child may qualify to attend Westmount they may be placed on a waiting list until the end of September 2023, or have his or her application discontinued.
- Placement on a list of qualified candidates does not guarantee eventual placement. If we are unable to offer your son or daughter a space at Westmount Charter School for the 2023-2024 school year, you will need to re-apply for each school year through your School Engage account.
- We **do not** maintain a waitlist from year to year.
- Each year Westmount is able to offer approximately 10 – 12 spaces in grade 5 only. These spaces only become available at this grade level to accommodate for the increase in class sizes from the elementary campus to the mid-high campus. As in the past several years, we anticipate extremely limited space for grade 6 – 8 (less than 2 spaces per grade). You are welcome to apply but we will not know of possible availability until our current students have re-registered in the spring. If every student re-registers, there will be no spaces to offer in grades 6 through 8. Historically, we can accommodate 10 – 15 new students in grade 9 and in grade 10 should we determine program suitability for your student.
- **The parent who creates the School Engage account** will be emailed throughout the application process using the designated email address provided on the submitted application. Please be sure to monitor and respond to any correspondence as soon as possible as many of these steps are time sensitive. The contact information cannot be changed afterwards.
- Communication between the mid-high campus and applicants should be done using the email address registrar-midhigh@westmountcharter.com rather than phoning the mid-high campus office.