

Administrative Procedure 413

Human Resources

SMOKE-FREE ENVIRONMENT

BACKGROUND

The charter board recognizes that smoking by students, staff and other persons using Westmount Charter School facilities is not conducive to maintaining a healthy environment.

This administrative procedure applies to:

- employees of the charter board;
- contractors (a person, company or organization external to the charter board who are hired to provide services);
- students; and
- visitors.

The principal is responsible for the implementation of this administrative procedure.

DEFINITIONS

“Smoke” means to smoke, hold or otherwise have control over a lit tobacco product.

“Tobacco Product” means a product composed in whole or in part of tobacco, including tobacco leaves and any extract of tobacco leaves, but does not include any product for use in nicotine replacement therapy.

PROCEDURES

1. All facilities and property owned and operated by the charter board are smoke-free environments.
2. This procedure prohibits the possession or use of any smoking materials or products by students, including cigarettes, marijuana, hookah and shisha/water pipes, and smokeless tobacco (i.e., vapes).
3. This includes parking lots, playgrounds and fields.

Cross Reference: AP-136 Occupational Health and Safety
AP-407 Employee Code of Conduct
AP-340 Student Code of Conduct
Policy 13 – Welcoming, Caring, Respectful and Safe Learning and Working Environments.

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