

# Administrative Procedure 210

## Instructional Programs and Materials

---

### KINDERGARTEN

#### BACKGROUND

An Alberta Education approved kindergarten program will be offered to applicants who meet the admission requirements of Westmount Charter School and provided that space and appropriate resources are available in the school.

The requirements are:

- a completed application package as described on the school's website under the admissions link;
- a recent psychological assessment administered by a recognized psychologist within the past two years that indicates the applicant meets Westmount Charter School's criteria for giftedness; and
- attendance of qualified applicants at a Performance Task Evaluation.

#### GUIDELINES

1. The principal is responsible for ensuring that the selection process is fair and consistent with what is described in Westmount's application and intake information. The principal will also ensure that programming for kindergarten students is consistent with Alberta Education's approved Kindergarten Program Statement and Westmount Charter School's Charter. Finally, the principal will ensure that programming is consistent with relevant charter board policies and administrative procedures.
2. Children must be five (5) years old by December 31 of the school year and less than 6 years as of September 1 of the school year. (AB ED <https://www.alberta.ca/early-childhood-education.aspx#jumplinks-2> and CBC News); or  
Children must be 4 years, 8 months as of August 31 of the school year (AB Funding Manual).
3. The principal may approve the admission of a child younger than this, provided the child's application is supported by a letter from a qualified psychologist indicating the applicant's need and or readiness for early admission.
4. Children who are admitted to Westmount Charter School's Kindergarten program will not need to reapply for admission to Grade 1, nor will they need to be re-tested for admission to Grade 1. Consistent with the administrative procedure describing program suitability, any further assessment will be requested based on student need.
5. Opportunities are provided for parents to become meaningfully involved in the kindergarten program through volunteer opportunities within the kindergarten class.

<b>Legal Reference:</b>	<i>Education Act</i> Charter Agreement Guide to Education: ECS to Grade 12
<b>Cross Reference:</b>	AP-300 Student Selection
<b>Date of Adoption:</b>	June 9, 2004
<b>Date of Revision:</b>	March 16, 2009, February 4, 2014, March 15, 2017, May 25, 2021
<b>Due for Review:</b>	March 15, 2020, May 25, 2024