

**Westmount Charter School Council**  
**SCHOOL COUNCIL MEETING December 3, 2019**

The contact e-mail for the Council is: [schoolcouncil@westmountcharter.com](mailto:schoolcouncil@westmountcharter.com)

**Location:** Elementary Campus Teaching Lounge

**Chair:** In place of Chair: Baljit Singh, Vice-Chair of Westmount Charter School Council

**Council:** Chair: Katarina Galic  
Treasurer: Raquel Spinato  
Secretary: Bruce Seifred  
Communications Director: Kathy Good  
Fundraising Director: Kim Anthony  
Parent Engagement Director: Ashley Wilford-Matthews  
Special Events Director: Thomas Chan  
Director-at-Large: Ameet Kooner  
Director-at-Large: Vacant  
Board Liaison: Peter Khu

Principal Elementary Campus: Hal Curties  
Principal Mid-High Campus: Graeme Finlay  
Assistant Principal Mid-High Campus: Laurie Alisat  
Assistant Principal Mid-High Campus: Julie Jansen  
Superintendent: Joe Frank  
*In addition see attendance list below.*

1. Call to order & approval of agenda: Baljit Singh called the meeting to order at 19:03.
  - a. Assistant Principal Julie Jansen requested adding a field trip request to other business.
  - b. Motion to approve amended agenda: 1<sup>st</sup> Kathy Good, 2<sup>nd</sup> Ashley Wilford-Matthews; Carried.
2. Introduction of Council & Admin. and parents.
3. Gratitude: This item was carried forward to the next meeting.
4. Approval of Minutes: The following minutes were put forward for approval:
  - a. June 4, 2019;
  - b. September 10<sup>th</sup>, 2019;
  - c. October 1st, 2019; and
  - d. November 5<sup>th</sup> 2019.

- e. Motion to approve all minutes: 1<sup>st</sup> Kathy Good, 2<sup>nd</sup> Raquel Spinato; Carried.

5. Reports from Council:

- a. Treasurer's report: Raquel Spinato:
  - i. 2019-2020 Budget was approved at the last meeting;
  - ii. Sept. and Oct. monthly reconciliations have been done, the bank balance is approximately \$31,000; and
  - iii. Coming up are preparation for the 2019 year end review and supporting the 2019-2020 Direct Donation Campaign.;
  
- b. Parent Engagement: Ashley Wilford-Matthews
  - i. The Elementary Campus *Coffee Talk* took place last week;
  - ii. The Mid-High Campus will have its next *Coffee Talk* on December 12<sup>th</sup> at 2:00 pm; and
  - iii. Stephen Pfeiffer will make a presentation to parents: *The Hearts and Minds of Gifted Children*, on January 30<sup>th</sup>, 6:00pm, Elementary Campus.
  
- c. Fundraising: Kim Anthony
  - i. We are looking for a Stampede's Parking Coordinator for 2020;
  - ii. Thank you to Jill Foreman for coordinating our bottle drives again this year!
  - iii. Future bottle drives will be on January 9<sup>th</sup>, April 16<sup>th</sup>, and June 4<sup>th</sup> 2020;
  - iv. The Direct Donation Campaign has started. This is another important fundraiser for the school council; and
  - v. Thank you to all the donors and volunteers!
  
- d. Chair Report: Carried forward to next meeting.

6. Principal's Reports:

- a. Elementary Campus: Hal Curties' report was e-mailed and will be posted on the WCS website. He highlighted that the K-4 intake applications have been finished, there were 250 applicants.
  
- b. Mid-High Campus: Report presented by Graeme Finlay – See the full report on the WCS website. Graeme drew attention to:
  - i. They have had an anti-bullying awareness week;
  - ii. The new Chem Lab is in use;
  - iii. Westmount placed first in the Scholar's Cup debates!;
  - iv. Peter Khu's son, Carlin representing Canada placed 6<sup>th</sup> at the International Dance Organization World Tap Dance Championship in Reisa, Germany;

- v. The intake for grades 8-12 will continue until early January 2020; and
  - vi. Band and Drama productions take place this month.
7. Superintendent's Report: Joe Frank – The 3-Year Education Report is usually due this time of year but due to the delayed provincial budget the report is not due until January 6<sup>th</sup>, 2020. In addition, Joe fielded some questions on the effect of the cuts to education in the provincial budget to Westmount.
  8. Student Council Report – Not available at this time.
  9. Other Business:
    - a. Peter Khu noted that parking in the lane around the school is now permitted with bus parking along the west side.
    - b. Julie Jansen requested Council approve a \$14 fee for a biology field trip coming in 2020. The Council requested more time to consider this request. Joe suggested that in the future perhaps Council could meet with Admin in advance of these meetings to set an agenda.
  10. Adjournment: Motion to adjourn made at 20:28 - 1<sup>st</sup> Raquel, 2<sup>nd</sup> Bruce; Carried.

Minutes compiled by Secretary, Bruce Seifred.

**December 3<sup>rd</sup>, 2019 ATTENDANCE**

Rahul	M.						

**Council 2019 / 2020 Meeting Schedule:**

Month	Date	Location
Jan	No meeting	
Feb	4	Mid-High
Mar	3	Elementary
Apr	7	Mid-High
May	5 - AGM	Elementary
Jun	2	Mid-High
July	No meeting	

Aug	No meeting	
-----	------------	--

**Coffee Talks Schedule:**

<b>Elementary Campus:</b>
February 7th
April 17th
May 29th
<b>Mid-High Campus:</b>
February 6th
April 23rd
June 11th