

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2021


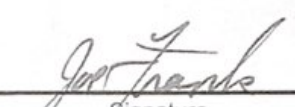

[Education Act, Sections 139(2)(b) and 244]

109 Westmount Charter School Society

Legal Name of School Jurisdiction

728 32 Street NW Calgary AB T2N 2V9; 403-217-3707; johnathan.liu@westmountcharter.com

Contact Address, Telephone & Email Address

BOARD CHAIR	
<u>Ms. Kathleen Rockwell</u> Name	<u></u> Signature
SUPERINTENDENT	
<u>Mr. Joe Frank</u> Name	<u></u> Signature
SECRETARY TREASURER or TREASURER	
<u>Mr. Johnathan Liu</u> Name	<u></u> Signature
<p>Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on <u>May 20, 2020</u> Date</p>	

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
Phone: (780) 427-3855
E-MAIL: EDC.FRA@gov.ab.ca

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14	Color coded cells:								
15	blue cells: require the input of data/descriptors wherever applicable.				grey cells: data not applicable - protected				
16	green cells: populated based on information previously submitted				white cells: within text boxes REQUIRE the input of points and data.				
17					yellow cells: to be completed when yellow only.				
18									
19									
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2020/2021 BUDGET REPORT								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<u>Budget Highlights, Plans & Assumptions:</u>								
26	1) Westmount's budget projects a deficit which will be financed through the use of accumulated surplus.								
27	2) Alberta Education revenue has been confirmed by the department and this budget assumes no cuts or clawbacks in the 2020/21 school year.								
28	3) Enrolment FTE and staffing FTE will have minor changes from prior year and have been conservatively estimated in close consultation with school administration.								
29	4) Salary grids remain largely the same as prior year.								
30	5) Services, contracts and supplies have been budgeted conservatively.								
31									
32	<u>Significant Business and Financial Risks:</u>								
33	1) While enrolment has been conservatively estimated by school administration, actual results could result in lower than anticipated enrolment which translates into less funding								
34	in future years, given the move to the weighted moving average model.								
35	2) The Specialized Learning Support grant has been budgeted based on actuals (vs. the weighted moving average model).								
36	3) Certificated salaries have a \$42k range from the bottom of the grid to the top end of the grid. Changes in certificated staff could result in significant swings.								
37	4) Services, contracts and supplies have been budgeted conservatively.								
38	5) There is a likelihood that enhanced health and safety measures are required for opening up schools. This budget has not factored in incremental costs associated with								
39	enhanced health and safety measures (e.g. PPE for staff and students, increased caretaking supplies and services, etc.).								
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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
REVENUES			
Government of Alberta	\$ 14,654,185	\$14,796,676	\$14,716,190
Federal Government and First Nations	\$ -	\$0	\$0
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ -	\$0	\$0
Fees	\$ 1,651,920	\$1,912,996	\$1,232,674
Other sales and services	\$ -	\$0	\$13,024
Investment income	\$ 1,414	\$7,069	\$17,398
Gifts and donations	\$ 50,000	\$100,000	\$157,361
Rental of facilities	\$ 36,000	\$36,000	\$37,130
Fundraising	\$ 70,300	\$70,300	\$43,408
Gains on disposal of capital assets	\$ -	\$0	\$0
Other revenue	\$ -	\$0	\$0
TOTAL REVENUES	\$16,463,819	\$16,923,041	\$16,217,185
EXPENSES			
Instruction - Pre K	\$ -	\$ -	\$ -
Instruction - K to Grade 12	\$ 12,793,718	\$13,316,669	\$12,574,800
Operations & maintenance	\$ 1,837,454	\$1,730,548	\$1,641,087
Transportation	\$ 1,079,090	\$1,099,253	\$1,004,699
System Administration	\$ 736,796	\$744,049	\$872,322
External Services	\$ 157,108	\$157,108	\$129,585
TOTAL EXPENSES	\$16,604,166	\$17,047,627	\$16,222,493
ANNUAL SURPLUS (DEFICIT)	(\$140,347)	(\$124,586)	(\$5,308)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
EXPENSES			
Certificated salaries	\$ 7,622,107	\$7,548,985	\$7,520,882
Certificated benefits	\$ 1,891,188	\$1,806,539	\$1,639,714
Non-certificated salaries and wages	\$ 2,107,957	\$2,174,757	\$2,179,238
Non-certificated benefits	\$ 316,729	\$311,242	\$325,350
Services, contracts, and supplies	\$ 3,683,399	\$4,294,813	\$3,848,204
Capital and debt services			
Amortization of capital assets			
Supported	\$ 546,066	\$561,291	\$561,291
Unsupported	\$ 436,720	\$350,000	\$147,814
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ -	\$0	\$0
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$16,604,166	\$17,047,627	\$16,222,493

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31**

REVENUES		Approved Budget 2020/2021								Actual Audited 2018/19
		Instruction			Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
		Pre K - PUF	Pre - K non PUF	K - Grade 12						
(1)	Alberta Education	\$ -	\$ -	\$ 11,503,760	\$ 1,594,731	\$ 692,681	\$ 803,013	\$ -	\$ 14,594,185	\$ 14,656,051
(2)	Alberta Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(3)	Other - Government of Alberta	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -
(4)	Federal Government and First Nations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5)	Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,139
(6)	Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7)	Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8)	Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9)	Fees	\$ -	\$ -	\$ 1,042,045	\$ -	\$ 490,025	\$ -	\$ 119,850	\$ 1,651,920	\$ 1,232,674
(10)	Other sales and services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,024
(11)	Investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,414	\$ -	\$ 1,414	\$ 17,398
(12)	Gifts and donations	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 157,361
(13)	Rental of facilities	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ -	\$ 36,000	\$ 37,130
(14)	Fundraising	\$ -	\$ -	\$ 70,300	\$ -	\$ -	\$ -	\$ -	\$ 70,300	\$ 43,408
(15)	Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(16)	Other revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(17)	TOTAL REVENUES	\$ -	\$ -	\$ 12,762,105	\$ 1,594,731	\$ 1,182,706	\$ 804,427	\$ 119,850	\$ 16,463,819	\$ 16,217,185
EXPENSES										
(18)	Certificated salaries	\$ -	\$ -	\$ 7,544,107			\$ 78,000	\$ -	\$ 7,622,107	\$ 7,520,882
(19)	Certificated benefits	\$ -	\$ -	\$ 1,867,437			\$ 23,751	\$ -	\$ 1,891,188	\$ 1,639,714
(20)	Non-certificated salaries and wages	\$ -	\$ -	\$ 1,308,920	\$ 79,358	\$ 69,705	\$ 500,588	\$ 149,386	\$ 2,107,957	\$ 2,179,238
(21)	Non-certificated benefits	\$ -	\$ -	\$ 238,101	\$ 11,160	\$ 7,840	\$ 52,906	\$ 6,722	\$ 316,729	\$ 325,350
(22)	SUB - TOTAL	\$ -	\$ -	\$ 10,958,565	\$ 90,518	\$ 77,545	\$ 655,245	\$ 156,108	\$ 11,937,981	\$ 11,665,184
(23)	Services, contracts and supplies	\$ -	\$ -	\$ 1,835,153	\$ 764,150	\$ 1,001,545	\$ 81,551	\$ 1,000	\$ 3,683,399	\$ 3,848,204
(24)	Amortization of supported tangible capital assets	\$ -	\$ -	\$ -	\$ 546,066	\$ -	\$ -	\$ -	\$ 546,066	\$ 561,291
(25)	Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ -	\$ 436,720	\$ -	\$ -	\$ -	\$ 436,720	\$ 147,814
(26)	Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27)	Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28)	Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(29)	Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30)	Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31)	TOTAL EXPENSES	\$ -	\$ -	\$ 12,793,718	\$ 1,837,454	\$ 1,079,090	\$ 736,796	\$ 157,108	\$ 16,604,166	\$ 16,222,493
(32)	OPERATING SURPLUS (DEFICIT)	\$ -	\$ -	\$ (31,613)	\$ (242,723)	\$ 103,616	\$ 67,631	\$ (37,258)	\$ (140,347)	\$ (5,308)

**BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31**

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
FEEs			
TRANSPORTATION	\$490,025	\$479,175	\$414,113
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$300,375	\$166,533	\$192,131
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$119,850	\$157,108	\$129,585
FEEs TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$197,755	\$158,785	\$179,183
ECS enhanced program fees	\$4,455	\$11,935	\$11,615
ACTIVITY FEES			
Other fees to enhance education School Generated Funds	\$339,460	\$339,460	\$306,047
NON-CURRICULAR FEES			
Extra-curricular fees	\$50,000	\$50,000	\$0
Non-curricular goods and services	\$50,000	\$50,000	\$0
NON-CURRICULAR TRAVEL			
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$1,651,920	\$1,912,996	\$1,232,674

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
Cafeteria sales, hot lunch, milk programs	\$0	\$0	\$0
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	
Other (describe) Other sales (describe here)	\$0	\$0	
TOTAL	\$0	\$0	\$0

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2019	\$1,701,341	\$427,147	\$0	\$717,689	\$631,761	\$85,928	\$556,505
2019/2020 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$200,000)			(\$200,000)	(\$200,000)		
Estimated board funded capital asset additions		\$301,547		(\$301,547)	(\$301,547)	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$905,171)		\$905,171	\$905,171		
Estimated capital revenue recognized - Alberta Education		\$561,291		(\$561,291)	(\$561,291)		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0			
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2020	\$1,501,341	\$384,814	\$0	\$560,022	\$474,094	\$85,928	\$556,505
2020/21 Budget projections for:							
Budgeted surplus(deficit)	(\$140,347)			(\$140,347)	(\$140,347)		
Projected board funded capital asset additions		\$150,000		(\$150,000)	(\$150,000)	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$982,786)		\$982,786	\$982,786		
Budgeted capital revenue recognized - Alberta Education		\$546,066		(\$546,066)	(\$546,066)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2021	\$1,360,994	\$98,094	\$0	\$706,395	\$620,467	\$85,928	\$556,505

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Year Ended		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023
Projected opening balance	\$474,094	\$620,467	\$620,467	\$85,928	\$85,928	\$85,928	\$556,505	\$556,505	\$556,505
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$982,786	\$0	\$0	\$0	\$0	\$0			
Budgeted capital revenue recognized	(\$546,066)	\$0	\$0	\$0	\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0			
Projected reserves transfers (net)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0			
Non-recurring non-certificated remuneration	(\$140,347)	\$0	\$0	\$0	\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0			
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0			
Transportation Expenses	\$0	\$0	\$0	\$0	\$0	\$0			
Operations & maintenance	\$0	\$0	\$0	\$0	\$0	\$0			
English language learners	\$0	\$0	\$0	\$0	\$0	\$0			
System Administration	\$0	\$0	\$0	\$0	\$0	\$0			
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0			
B & S administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0			
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0			
POM expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	(\$150,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency	\$620,467	\$620,467	\$620,467	\$85,928	\$85,928	\$85,928	\$556,505	\$556,505	\$556,505

Total surplus as a percentage of 2020 Expenses	7.61%	7.61%	7.61%
ASO as a percentage of 2020 Expenses	4.25%	4.25%	4.25%

**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31**

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2021	\$ (140,347)	
PLEASE ALLOCATE IN BLUE CELLS BELOW	(140,347)	
Estimated Operating Deficit Due to:		
Teaching and learning assistant to support student re-entry.	\$140,347	It is anticipated that there will be high stress-levels for students re-entering the normal "school day". Extra support is in place to provide students with assistance with re-entry.
Description 2 (fill only your board projected an operating deficit)		
Description 3 (fill only your board projected an operating deficit)		
Description 4 (fill only your board projected an operating deficit)		
Description 5 (fill only your board projected an operating deficit)		
Description 6 (fill only your board projected an operating deficit)		
Description 7 (fill only your board projected an operating deficit)		
Subtotal, access of operating reserves to cover operating deficit	140,347	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	150,000	
Budgeted disposal of unsupported Tangible capital Assets	-	
Budgeted amortization of board funded Tangible Capital Assets	(436,720)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	-	
Total projected amount to access ASO in 2020/21	\$ (146,373)	

Total amount approved by the Minister

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2020/2021 (Note 2)	Actual 2019/2020	Actual 2018/2019	Notes
Kindergarten, and Grades 1 to 12				
Eligible Funded Students:				
Kindergarten	81	77	75	Head count
Kindergarten program hours	478	484	478	Minimum: 475 hours
Kindergarten FTE's Enrolled	41	39	38	0.5 times Head Count
Grades 1 to 9	946	910	910	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	331	318	318	Head count
Grades 10 to 12 - 4th year	2	-	-	Head count
Grades 10 to 12 - 4th year FTE	1	-	-	0.5 times Head Count
Grades 10 to 12 - 5th year	-	-	-	Head count
Grades 10 to 12 - 5th year FTE	-	-	-	0.25 times Head Count
Total FTE	1,319	1,267	1,266	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	4.1%	0.1%		
Other Students:				
Total	-	-	-	Note 3
Total Net Enrolled Students	1,319	1,267	1,266	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Kindergarten, and Grades 1-12	1,319	1,267	1,266	
Percentage Change	4.1%	0.1%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	85	91	83	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	150	150	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
Pre - Kindergarten (Pre - K)				
Eligible Funded Children	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
Other Children	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
Total Enrolled Children - Pre - K	-	-	-	
Program Hours	-	-	-	Minimum: 400 Hours
FTE Ratio	-	-	-	Actual hours divided by 800
FTE's Enrolled, Pre - K	-	-	-	
Percentage Change	0.0%	0.0%		
Of the Eligible Funded Children:				
Students with Severe Disabilities (PUF)	-	-	-	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2020/2021 budget report preparation.				
3) Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2020/2021	Actual 2019/2020	Actual 2018/2019	Notes
CERTIFICATED STAFF				
School Based	78.6	78.4	78.6	Teacher certification required for performing functions at the school level.
Non-School Based	0.6	0.6	0.6	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	79.2	79.0	79.2	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	0.3%	-0.3%	0.0%	
If an average standard cost is used, please disclose rate:				
Student F.T.E. per certificated Staff	\$ 16.6	\$ 16.0	\$ 16.0	
Enrolment Change	-	-	-	
Other Factors	0.2	(0.2)		Descriptor (required): In 2019/2020, employee #1 reduced FTE from 1.0 to 0.6 (negative variance of 0.4) and employee #2 increased FTE from 0.75 to 1.0 (positive variance of 0.25)
Total Change	0.2	(0.2)		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:				
Continuous contracts terminated	-	-		FTEs
Non-permanent contracts not being renewed	-	-		FTEs
Other (retirement, attrition, etc.)	0.2	(0.2)		Descriptor (required): In 2019/2020, employee #1 reduced FTE from 1.0 to 0.6 (negative variance of 0.4) and employee #2 increased FTE from 0.75 to 1.0 (positive variance of 0.25)
Total Negative Change in Certificated FTEs	0.2	(0.2)		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):				
Certificated Number of Teachers				
Permanent - Full time	63.0	65.0	60.0	
Permanent - Part time	15.0	13.0	13.0	
Probationary - Full time	-	2.0	7.0	
Probationary - Part time	1.0	1.0	4.0	
Temporary - Full time	8.0	3.0	3.0	
Temporary - Part time	-	2.0	-	
NON-CERTIFICATED STAFF				
Instructional - Education Assistants	14.5	16.5	16.5	Personnel support students as part of a multidisciplinary team with teachers and other support
Instructional - Other non-certificated instruction	14.0	13.0	13.6	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	1.0	1.0	1.0	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	0.5	0.5	0.5	Other personnel providing direct support to the transportation of students to and from school other than
Other	4.7	4.7	4.7	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	34.7	35.7	36.3	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-2.8%	-1.7%	-4.4%	
Explanation of Changes:				
Reduction in educational assistants in 2020/2021 due to resource constraints.				
Additional Information				
Are non-certificated staff subject to a collective agreement? <input type="text" value="No."/>				
Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.				