

Customize PowerLearn Notifications

Parents can receive notifications from PowerLearn via **email** and **SMS (text)**. Notifications can be received for:

- New Class Announcements.
- New Inbox Messages.
- Your child has a new message or File for an assignment.
- Your child has updates to content in their classes (*only if the teacher has enabled this feature for a class.)
- A discussion in which you are participating has been updated.



We highly recommend that parents set up notifications

If you choose to receive “Instant SMS” when a new class announcement is posted for example, you will immediately receive a text on your phone. *As communications will also be using PowerLearn announcements to share information, you may find it helpful to sign up to receive text messages so that you receive announcements in a timely manner.*

Parents can even receive a “**Daily Digest**” email at approximately 8:00 p.m. each weekday evening that aggregates all selected notifications in one message. **Note that as you receive the email in the evening, you may miss time-sensitive requests by solely relying on the daily digest.*

To Set up PowerLearn to Send the Daily Digest

Select the **daily email checkbox** beside each type of notification you would like to include in the email. See below.

To Set up Notifications

1. Ensure that your **email address is correct** and that you have set up your **SMS email address**. [Click here for instructions on setting up your SMS email address.](#)
2. Select your **Avatar** in the top right PowerLearn window and then click on **Notifications**.



3. Select the types of notifications you wish to receive and how you wish to receive them. Click the **Save Changes** button when done.

My Notifications

Notification Accounts

| | |
|--------------|---|
| Email | jane.walters@gmail.com update |
| Mobile Phone | 4031234567 |

Please add noreply@westmountcharter.learning.ca.powerschool.com to your trusted email accounts list to avoid spam filters.

| Notify me when... | Daily email sends you an 8 pm email that aggregates announcements from all types of notifications you selected in one convenient message. | Daily Email | Instant Email | Instant SMS sends you an email when your notification scenario is met. Instant SMS is a text message to your phone. |
|--|---|-------------------------------------|--------------------------|---|
| A new Class Announcement is posted. | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Someone comments on one of my Pages. | <i>*Note that as you receive the email in the evening, time-sensitive requests may have been missed.</i> | | <input type="checkbox"/> | <input type="checkbox"/> |
| Someone comments after me on a Page. | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Someone writes a new post or reply in a Discussion. | Choose instant email or Instant SMS to receive timely notifications. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Someone replies to a Discussion thread I've posted in. | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| I have a new Inbox Message. | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| I have a new Message or File for an Assignment. | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| I have successfully handed-in my Assignment. | | | <input type="checkbox"/> | <input type="checkbox"/> |
| I have updates to content in my Classes. | | <input type="checkbox"/> | | |



Having trouble receiving emails from PowerSchool Learning? Adjust your filters to allow email from no-reply@westmountcharter.learning.ca.powerschool.com.

If You Are Not Receiving Your Notifications

Is your email address confirmed?

Make sure that the email address that is connected to your account in PowerSchool Learning has been confirmed. Check this in your **My Information** area, which is under the avatar menu that's always in the top-right corner of your screen.

Once your SMS Email address is registered you will receive a confirmation code. You can follow the link provided, or click on the confirm link in PowerSchool Learning to enter your confirmation code and begin receiving SMS Notifications from PowerSchool Learning.

If you require assistance with PowerLearn, please contact the school.