

**WESTMOUNT CHARTER SCHOOL  
CHARTER BOARD MEETING**

**MINUTES**

**Wednesday, May 15, 2019 at 6:00 p.m.  
Learning Commons, Mid-High Campus**

**Present:**

Amy Burns  
Heather Clitheroe  
Peter Khu  
Jordan Lewis  
Kathleen Rockwell  
Diane Shirra  
Audrey Smith  
Myrtle Sproule

**Not Present:**

**Administration:**

Joe Frank, Superintendent  
Johnathan Liu, Secretary-Treasurer  
Graeme Finlay, Principal Mid-High  
Hal Curties, Principal Elementary

**Guests:**

**1. Call to Order and Territorial Acknowledgment**

The meeting was called to order at 1842h. K. Rockwell opened the meeting with remarks recognizing the traditional territories of the Blackfoot and the people of the Treaty 7 region. K. Rockwell acknowledged and thanked the student council president who presented on the Switzerland and Italy international field trip. K. Rockwell also acknowledged and thanked Dianne Gereluk and Cecilia de la Rocha from the Werklund School of Education for the conversation with the Charter Board, immediately before the meeting was called to order.

**2. Agenda Approval**

*MOTION: 2019/5/15/1:*

That the Charter Board approves the agenda for the May 15, 2019 meeting.  
Moved by H. Clitheroe; Seconded by M. Sproule.  
Approved

**3. Minutes of the April 17, 2019 Meeting**

*MOTION: 2019/5/15/2:*

That the Charter Board approves the minutes of the April 17, 2019 meeting.  
Moved by D. Shirra; Seconded by A. Smith.  
Approved

**4. Principal's Report – Elementary Campus**

H. Curties spoke briefly to his written report.

**5. Principal's Report – Mid-High Campus**

G. Finlay spoke briefly to his written report.

H. Curties and G. Finlay left the meeting at 1905h.

**6. 2019/20 Budget**

J. Liu reported that Alberta Education has not yet released the 2019/20 funding manual and as such, the budget deadline has been extended to June 30, 2019.

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## **7. Policy Committee**

A. Burns presented the draft Charter Board Policy Handbook, as revised by the Policy Committee.

*MOTION: 2019/5/15/3:*

That the Charter Board approves the draft Charter Board Policy Handbook for circulation for stakeholder input for a period of 15 days.

Moved by A. Burns; Seconded by D. Shirra.

Approved

## **8. School Council Liaison**

J. Frank provided an update on the last school council meeting.

## **9. The Association of Alberta Public Charter Schools**

J. Frank provided an update on TAAPCS.

## **10. Correspondence**

- LaGrange – May 9, 2019

## **11. Superintendent's Report**

J. Frank spoke to his written report.

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*MOTION: 2019/5/15/4:*

That the Charter Board moves its meeting *in camera* at 2007h.

Moved by M. Sproule; Seconded by H. Clitheroe.

Approved

K. Rockwell left the meeting at 2020h. J. Lewis assumed the role of chair.

Regular meeting re-convened at 2041h.

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## **12. Arising from In-Camera**

*MOTION: 2019/5/15/5:*

That the Charter Board approves the staffing changes, as recommended.

Moved by D. Shirra; Seconded by H. Clitheroe.

Approved

## **13. Meeting Termination**

The meeting was terminated at 2045h.