

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, January 16, 2019 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Amy Burns
Heather Clitheroe
Peter Khu
Jordan Lewis
Kathleen Rockwell
Diane Shirra
Audrey Smith
Myrtle Sproule

Not Present:

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Graeme Finlay, Principal Mid-High
Hal Curties, Principal Elementary

Guests:

1. Call to Order and Territorial Acknowledgment

The meeting was called to order at 1804h. K. Rockwell opened the meeting with remarks recognizing the traditional territories of the Blackfoot and the people of the Treaty 7 region Métis Nation, Region III.

2. Agenda Approval

MOTION: 2019/01/16/1:

That the Charter Board approves the agenda for the January 16, 2019 meeting.
Moved by D. Shirra; Seconded by J. Lewis.
Approved

3. Minutes of the December 19, 2018 Meeting

MOTION: 2019/01/16/2:

That the Charter Board approves the minutes of the December 19, 2018 meeting.
Moved by D. Shirra; Seconded by P. Khu.
Approved

4. Board Nominations and Elections

K. Rockwell and D. Shirra left the meeting at 1806h. J. Lewis assumed the role of Chair.

J. Liu spoke to the board nominations and elections action plan.

A. Burns left the meeting at 1830h.

MOTION: 2019/01/16/3:

That the Charter Board limits the number of Charter Board positions available to be filled in the 2019 election to 4 positions (2 parent and 2 non-parent positions).
Moved by M. Sproule; Seconded by A. Smith.
Approved

MOTION: 2019/01/16/4:

That the Charter Board approves the board nominations and elections action plan, as amended.
Moved by H. Clitheroe; Seconded by M. Sproule.
Approved

MOTION: 2019/01/16/5:

That the Charter Board approves the call for board candidates document, as amended.

Moved by H. Clitheroe; Seconded by A. Smith.

Approved

K. Rockwell and D. Shirra re-entered the meeting at 1835h. K. Rockwell assumed the role of Chair.

5. Principal's Report – Elementary Campus

H. Curties spoke briefly to his written report.

6. Principal's Report – Mid-High Campus

G. Finlay spoke briefly to his written report.

H. Curties and G. Finlay left the meeting at 1858h.

7. International Field Trip – Seattle, USA

J. Frank spoke to the international field to Seattle, USA.

MOTION: 2019/01/16/6:

That the Charter Board approves the international band field trip to Seattle, USA.

Moved by P. Khu; Seconded by D. Shirra.

Approved

8. School Council Liaison

P. Khu reported that there was no January school council meeting.

9. The Association of Alberta Public Charter Schools

D. Shirra provided an update on TAAPCS.

10. Correspondence

- Eggen – December 21, 2018
- Vidal – January 11, 2019

11. Superintendent's Report

J. Frank spoke to his written report.

MOTION: 2019/01/16/7:

That the Charter Board moves its meeting *in camera* at 2003h.

Moved by A. Smith; Seconded by M. Sproule.

Approved

J. Frank left the meeting at 2016h.

J. Frank re-entered the meeting at 2031h.

Regular meeting re-convened at 2054h.

12. Arising from In-Camera

MOTION: 2019/01/16/8:

That the Charter Board approves the staffing change, as recommended.

Moved by M. Sproule; Seconded by H. Clitheroe.

Approved

MOTION: 2019/01/16/9:

That the Charter Board accepts the recommendation of the HR Committee to approve the human resources committee action plan, as amended.

Moved by P. Khu; Seconded by A. Smith.

Approved

13. Meeting Termination

The meeting was terminated at 2055h.