

**WESTMOUNT CHARTER SCHOOL  
CHARTER BOARD MEETING**

**MINUTES**

**Wednesday, October 17, 2018 at 6:30 p.m.  
Board Office, Elementary Campus**

**Present:**

Amy Burns  
Michelle Imer  
Peter Khu  
Jordan Lewis  
Kathleen Rockwell  
Myrtle Sproule  
Diane Shirra  
Audrey Smith

**Not Present:**

Heather Clitheroe

**Administration:**

Joe Frank, Superintendent  
Johnathan Liu, Secretary-Treasurer  
Graeme Finlay, Principal Mid-High  
Hal Curties, Principal Elementary

**Guests:**

**1. Call to Order and Territorial Acknowledgment**

The meeting was called to order at 1813h. K. Rockwell opened the meeting with remarks recognizing the traditional territories of the Blackfoot and the people of the Treaty 7 region.

**2. Agenda Approval**

*MOTION: 2018/10/17/1:*

That the Charter Board approves the agenda for the October 17, 2018 meeting.  
Moved by M. Imer; Seconded by M. Sproule.  
Approved

**3. Minutes of the September 19, 2018 Meeting**

*MOTION: 2018/10/17/2:*

That the Charter Board approves the minutes of the September 19, 2018 meeting.  
Moved by J. Lewis; Seconded by M. Imer.  
Approved

**4. Principal's Report – Elementary Campus**

H. Curties spoke briefly to his written report.

**5. Principal's Report – Mid-High Campus**

G. Finlay spoke briefly to his written report.

H. Curties and G. Finlay left the meeting at 1827h.

**6. Annual Education Results Report and 3 Year Education Plan**

J. Frank spoke to the draft Annual Education Results Report and 3 Year Education Plan.

**7. Update to the Budget 2018/19**

J. Liu presented the update to the budget 2018/19.

*MOTION: 2018/10/17/3:*

That the Charter Board approves the update to the budget 2018/19, as presented.  
Moved by D. Shirra; Seconded by A. Smith.  
Approved

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## **8. Board Professional Development**

The Charter Board discussed professional development opportunities.

## **9. Principal Selection Committee**

P. Khu provided an update on the last principal selection committee meeting.

## **10. School Council Liaison**

M. Imer provided an update on the last school council meeting.

## **11. The Association of Alberta Public Charter Schools**

D. Shirra provided an update on TAAPCS.

## **12. Correspondence**

- Koper – October 15, 2018

## **13. Superintendent's Report**

J. Frank spoke to his written report.

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*MOTION: 2018/10/17/4:*

That the Charter Board moves its meeting *in camera* at 2023h.

Moved by A. Burns; Seconded by M. Sproule.

Approved

J. Frank left the meeting at 2030h.

Regular meeting re-convened at 2044h.

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## **14. Arising from In-Camera**

*MOTION: 2018/10/17/5:*

That the Charter Board approves the staffing changes, as recommended.

Moved by M. Sproule; Seconded by D. Shirra.

Approved

## **15. Meeting Termination**

The meeting was terminated at 2046h.