

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, June 20, 2018 at 5:00 p.m.
Board Office, Elementary Campus**

Present:

Amy Burns
Heather Clitheroe
Michelle Imer
Peter Khu
Jordan Lewis
Kathleen Rockwell
Diane Shirra
Audrey Smith
Myrtle Sproule

Not Present:

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Hal Curties, Principal Elementary

Guests:

1. Call to Order and Territorial Acknowledgment

The meeting was called to order at 1705h by J. Frank.

J. Frank opened the meeting with remarks recognizing the traditional territories of the Blackfoot and the people of the Treaty 7 region.

J. Frank called for nominations for a Chairperson.

A. Burns nominated K. Rockwell; seconded by A. Smith.

There were no further nominations and K. Rockwell was declared Chairperson.

K. Rockwell assumed the role of Chairperson.

2. Agenda Approval

MOTION: 2018/6/20/1:

That the Charter Board approves the agenda for the June 20, 2018 meeting.

Moved by M. Sproule; Seconded by H. Clitheroe.

Approved

3. Minutes of the May 16, 2018 Meeting

MOTION: 2018/6/20/2:

That the Charter Board approves the minutes of the May 16, 2018 meeting, as presented.

Moved by A. Burns; Seconded by P. Khu.

Approved

4. Principal's Report – Elementary Campus

H. Curties spoke briefly to his written report.

5. Principal's Report – Mid-High Campus

The Charter Board reviewed the written report of the acting mid-high principal.

H. Curties left the meeting at 1715h.

6. Nominations of a Vice-Chairperson, School Council Liaison and TAAPCS Representative

A call was made for nominations for a Vice-Chairperson.

J. Lewis nominated himself for the position of Vice-Chairperson; seconded by D. Shirra. There were no further nominations and J. Lewis was declared Vice-Chairperson.

A call was made for nominations for a School Council Liaison.

P. Khu nominated M. Imer; seconded by A. Smith.

There were no further nominations and M. Imer was declared School Council Liaison.

K. Rockwell called for nominations for a TAAPCS representative.

A. Smith nominated D. Shirra; seconded by P. Khu.

There were no further nominations and D. Shirra was declared TAAPCS Representative.

Board members volunteered for the following standing Charter Board committees:

A. Burns – Nominating, Policy

H. Clitheroe – Nominating, Policy

M. Imer – Audit, Facilities

P. Khu – Facilities, Human Resources

J. Lewis – Audit, Facilities

K. Rockwell – Audit, Facilities, Human Resources, Nominating, Policy

D. Shirra – Human Resources, Policy

A. Smith – Facilities, Human Resources, Nominating

M. Sproule – Audit, Nominating

7. Meeting Dates and Annual Workplan Review

MOTION: 2018/6/20/3:

That the Charter Board approves the meeting schedule for the 2018/19 school year.

Moved by M. Sproule; Seconded by D. Shirra.

Approved

MOTION: 2018/6/20/4:

That the Charter Board approves the workplan for the 2018/19 school year.

Moved by M. Imer; Seconded by A. Smith.

Approved

8. Q3 2018 Financial Report

J. Liu presented the Q3 2018 financial report.

9. Facilities Committee

P. Khu provided an update on the Facilities Committee and its work on the capital plan.

10. School Council Liaison

M. Imer provided an update on the last school council meeting.

11. The Association of Alberta Public Charter Schools

D. Shirra provided an update on TAAPCS.

12. Correspondence

- Eggen – June 1, 2018
- Koper – Jun 8, 2018
- Eggen – June 15, 2018

13. Superintendent's Report

J. Frank spoke to his written report.

MOTION: 2018/6/20/5:

That the Charter Board moves its meeting *in camera* at 1800h.

Moved by M. Imer; Seconded by D. Shirra.

Approved

Regular meeting re-convened at 1852h.

14. Arising from In-Camera

MOTION: 2018/6/20/6:

That the Charter Board approves the staffing changes, as recommended.

Moved by M. Imer; Seconded by M. Sproule.

Approved

MOTION: 2018/6/20/7:

That the Charter Board approves “a path forward for gifted education”, in principle, and authorizes administration to begin conversations with the Werklund School of Education.

Moved by D. Shirra; Seconded by J. Lewis.

A. Burns and H. Clitheroe abstained.

Approved

15. Meeting Termination

The meeting was terminated at 1855h.