

Westmount Charter School Mid-High
Student Services Resource Rental Agreement

Student Name: _____

Current Grade: _____

Academic Year: _____

I am entering into this Student Services Rental Agreement with Westmount Charter School. This agreement pertains to the borrowing of assistive technology equipment that is the property of WCS for student use.

Equipment sign-out is an acceptable practice but parent(s)/guardians must be aware that parent(s)/guardians are assuming responsibility for the safe return of the equipment at an agreed upon date.

If any equipment is lost, broken, or damaged in any manner, the parent/guardian/student is responsible for providing the school with the funds to replace the item/s that have been damaged or lost.

The expectation is that this payment will be made within a month of the scheduled return date. If this is not possible please contact the school administration to set up a payment plan.

All equipment is checked for damage and correct operation by both the student and instructor before signing it out.

Terms and Conditions

1. I understand that I am responsible for all resources signed out to me and I will return them in the same condition, subject to reasonable wear and tear.
2. I will check for any damages and will report to Student Services staff within 24 hours of the resource(s) being issued.
3. I understand that I need to follow the conditions and rules listed in **Westmount Charter Schools, Student's Acceptable Use Policy** when using the electronic aids and devices available for student use.
4. Should I transfer from this school, I will return or pay for all my resources no later than my last day of attendance.
5. I understand that I am responsible for the cost to replace any resource(s) that are lost, damaged or stolen while in my care.

Parental or Legal Guardian Consent

I understand that my son/daughter has requested to sign out equipment from the Student Services Department at Westmount Charter School. I also understand that my child is responsible for the return of this equipment on the agreed upon due date and in the same operational state as it was borrowed. All equipment lent to students has been checked by both the student and instructor at the time of signing out - to ensure that it is in excellent condition, contains all required components, and is fully functional.

Student Name (please print): _____

Parent Name (please print): _____

Parent Signature: _____

Today's Date (dd/mm/yr): _____

Ipads

Use: Stay on-site – are not allowed to leave school

Cost: \$600 replacement cost

Time: 1 -2 blocks ONLY

Ipods

Use: Must be signed out under student name (not teacher name)

Cost: \$250

Time:

- Grades 5 / 6 – stay on site (do not go home)
 - Can be signed out on a daily basis

- Grades 7 – 12 – maximum 3 weeks (can go home)

Scanner Pen

Use: Grades 7 – 12 only

Cost: \$140

Time: Maximum 48-hour sign-out

