

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, February 21, 2018 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Peter Khu
Jordan Lewis
Tun Myo
Kathleen Rockwell
Audrey Smith

Not Present:

Amy Burns
Linda Finlay
Diane Shirra

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Dani Sever, Acting Principal
Hal Curties, Elementary Principal

Guests:

1. Call to Order

The meeting was called to order at 1815h.

2. Agenda Approval

MOTION: 2018/2/21/1:

That the Charter Board approves the agenda for the February 21, 2018 meeting, as presented.

Moved by A. Smith; Seconded by P. Khu.

Approved

3. Minutes of the January 17, 2018 Meeting

MOTION: 2018/2/21/2:

That the Charter Board approves the minutes of the January 17, 2018 meeting, as presented.

Moved by J. Lewis; Seconded by A. Smith.

Approved

4. Principal's Report – Elementary Campus

H. Curties presented his written report.

5. Principal's Report – Mid-High Campus

D. Sever presented her written report.

H. Curties and D. Sever left the meeting at 1845h.

6. Principal Selection Committee

P. Khu spoke to the work of the Principal Selection Committee to date.

7. Code of Conduct

J. Liu spoke to the draft code of conduct document.

MOTION: 2018/2/21/3:

That the Charter Board approves the code of conduct document, as amended.

Moved by T. Myo; Seconded by P. Khu.

Approved

J. Frank left the room at 1855h.

8. Human Resources Committee

A. Smith spoke to the superintendent evaluation.

J. Frank re-entered the room at 1908h.

9. Nominating Committee

J. Liu provided an update on the elections 2018 process.

P. Khu left the meeting at 1916h.

10. School Council Liaison

J. Lewis provided an update on School Council.

11. The Association of Alberta Public Charter Schools

T. Myo provided an update on the Association of Alberta Public Charter Schools.

12. Superintendent's Report

J. Frank spoke to his written report.

MOTION: 2018/2/21/4:

That the Charter Board moves its meeting *in camera* at 1934h.

Moved by T. Myo; Seconded by A. Smith.

Approved

Regular meeting re-convened at 1946h.

13. Arising from In-Camera

MOTION: 2018/2/21/5:

That the Charter Board approves staffing changes, as recommended.

Moved by T. Myo; Seconded by A. Smith.

Approved

MOTION: 2018/2/21/6:

That the Charter Board request from the Minister of Education an increase in the enrolment cap from 1,200 to 1,400 students.

Moved by T. Myo; Seconded by J. Lewis.

Approved

14. Adjournment

The meeting adjourned at 1948h.