

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, January 17, 2018 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Amy Burns
Linda Finlay
Peter Khu
Jordan Lewis
Kathleen Rockwell
Diane Shirra
Audrey Smith

Not Present:

Tun Myo

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Janneke Frank, Mid-High Principal
Hal Curties, Elementary Principal

Guests:

Dani Sever, Assistant Principal

1. Call to Order

The meeting was called to order at 1810h.

2. Agenda Approval

MOTION: 2018/1/17/1:

That the Charter Board approves the agenda for the January 17, 2018 meeting, as presented.
Moved by A. Burns; Seconded by A. Smith.
Approved

3. Minutes of the December 20, 2017 Meeting

MOTION: 2018/1/17/2:

That the Charter Board approves the minutes of the December 20, 2017 meeting, as presented.
Moved by D. Shirra; Seconded by A. Burns.
Approved

4. Principal's Report – Elementary Campus

H. Curties presented his written report.

5. Principal's Report – Mid-High Campus

Ja. Frank presented her written report.

L. Finlay left the room at 1844h. H. Curties, D. Sever and Ja. Frank left the meeting at 1845h.

6. Principal Selection Committee

P. Khu spoke to the work of the Principal Selection Committee to date. The Charter Board nominated A. Smith as the second board representative on the Principal Selection Interview Team.

L. Finlay re-entered the room at 1900h.

7. Board Evaluation

A. Burns presented the results from this year's board evaluation.

8. School Council Liaison

P. Khu and Jo. Frank provided an update on School Council.

Jo. Frank left the room at 1911h.

9. Human Resources Committee

L. Finlay spoke to the superintendent evaluation process for this year.

MOTION: 2018/1/17/3:

That the Charter Board approves the superintendent evaluation process, as presented.

Moved by L. Finlay; Seconded by J. Lewis.

Approved

Jo. Frank re-entered the room at 1915h. P. Khu left the meeting at 1920h.

10. Nominating Committee

D. Shirra spoke to the elections 2018 process.

MOTION: 2018/1/17/4:

That the Charter Board approves the nominating committee action plan.

Moved by D. Shirra; Seconded by J. Lewis.

Approved

MOTION: 2018/1/17/5:

That the Charter Board limits the number of Charter Board positions available to be filled in the 2018 election to 4 positions (1 parent and 3 non-parent).

Moved by D. Shirra; Seconded by J. Lewis.

Approved

11. The Association of Alberta Public Charter Schools

Jo. Frank provided an update on the Association of Alberta Public Charter Schools.

12. Correspondence

- Eggen – December 21, 2017

13. Superintendent's Report

Jo. Frank spoke to his written report.

MOTION: 2018/1/17/6:

That the Charter Board moves its meeting *in camera* at 1930h.

Moved by D. Shirra; Seconded by L. Finlay.

Approved

Jo. Frank left the meeting at 1932h. Regular meeting re-convened at 1940h.

14. Arising from In-Camera

MOTION: 2018/1/17/7:

That the Charter Board approves staffing changes, as recommended.

Moved by D. Shirra; Seconded by J. Lewis.

Approved

15. Adjournment

The meeting adjourned at 1945h.