

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, October 18, 2017 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Amy Burns
Linda Finlay
Peter Khu
Jordan Lewis
Kathleen Rockwell
Diane Shirra
Audrey Smith

Not Present:

Karen Gallagher-Burt
Tun Myo

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Janneke Frank, Mid-High Principal

Guests:

1. Call to Order

The meeting was called to order at 1805h.

2. Agenda Approval

MOTION: 2017/10/18/1:

That the Charter Board approves the agenda for the October 18, 2017 meeting, as presented.
Moved by L. Finlay; Seconded by J. Lewis.
Approved

3. Minutes of the September 20, 2017 Meeting

MOTION: 2017/10/18/2:

That the Charter Board approves the minutes of the September 20, 2017 meeting, as presented.
Moved by L. Finlay; Seconded by D. Shirra.
Approved

4. Resignation of Karen Gallagher-Burt

Karen Gallagher-Burt has resigned as a member of the Charter Board for personal reasons. The Charter Board wishes to thank Karen Gallagher-Burt for her service on the Charter Board.

MOTION: 2017/10/18/3:

That the Charter Board accepts the resignation of Karen Gallagher-Burt as a member of the Charter Board.
Moved by J. Lewis; Seconded by L. Finlay.
Approved

5. Principal's Report – Elementary Campus

The Charter Board reviewed H. Curties' written report.

6. Principal's Report – Mid-High Campus

Ja. Frank presented her written report.

Ja. Frank left the meeting at 1844h.

7. 3 Year Education Plan & Annual Education Results Report

Jo. Frank spoke to the first draft of the 3 Year Education Plan & Annual Education Results Report.

8. Update to the Budget 2017/18

J. Liu presented the update to the budget 2017/18.

MOTION: 2017/10/18/4:

That the Charter Board approves the update to the budget 2017/18, as presented.

Moved by A. Burns; Seconded by D. Shirra.

Approved

9. School Council Liaison

J. Lewis provided an update on the last school council meeting.

MOTION: 2017/10/18/5:

That the Charter Board receives the Council Report and Financial Report for the 2016/17 year.

Moved by J. Lewis; Seconded by A. Smith.

Approved

10. The Association of Alberta Public Charter Schools

Jo. Frank provided an update on the Association of Alberta Public Charter Schools.

11. Correspondence

- Boje – October 6, 2017

12. Superintendent's Report

Jo. Frank spoke to his written report.

MOTION: 2017/10/18/6:

That the Charter Board moves its meeting *in camera* at 1939h.

Moved by L. Finlay; Seconded by P. Khu.

Approved

Regular meeting re-convened at 1940h.

13. Arising from In-Camera

MOTION: 2017/10/18/7:

That the Charter Board approves staffing changes, as recommended.

Moved by L. Finlay; Seconded by J. Lewis.

Approved

14. Adjournment

The meeting adjourned at 1942h.