

# **Administrative Procedure 510**

## **Business Administration**

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### **AUTHORITY FOR CONTRACTS**

#### **BACKGROUND**

The Charter Board has the authority and responsibility to enter into contracts and agreements.

The Charter Board acknowledges that authority is delegated to the Superintendent and Secretary-Treasurer for entering into operational contracts and negotiate agreements.

The Superintendent is responsible for the administration of this administrative procedure.

#### **PROCEDURES**

1. The Charter Board has the authority to negotiate for and to bind the organization into operational contracts and negotiate agreements.
2. The Superintendent and Secretary-Treasurer have full authority to enter into operational contracts and negotiate agreements.
3. All material agreements must be disclosed to the Charter Board at the earliest opportunity possible. If the nature or magnitude of the agreement so dictates, independent legal counsel will be engaged.

Legal Reference: Charter Agreement  
Cross Reference: AP-123 School-Based Decision Making  
Date of Adoption: April 12, 1999  
Date of Revision: February 27, 2014, September 13, 2016  
Due for Review: September 13, 2019