

# **Administrative Procedure 505**

## **Business Administration**

---

### **PROVINCIAL POLITICAL CONTRIBUTIONS**

#### **BACKGROUND**

As a prohibited corporation, Westmount Charter School Society shall comply with the provisions of the *Election Finances and Contributions Disclosure Act*.

Section 16 of the *Act* states:

- 16 A prohibited person or entity shall not make a contribution to a registered party, registered constituency association or registered candidate.

#### **PROCEDURES**

1. There shall be no payment for or reimbursement made for a political contribution by a charter board member, employee, contractor or volunteer of Westmount Charter School Society.
2. An individual may be reimbursed for attending a political fund-raiser only for the amount that is allowed as an expense under the *Act*.
3. Individuals shall direct any inquiries about this procedure or the application of the *Act* to the secretary-treasurer.

<b>Legal Reference:</b>	<b>Election Finances and Contributions Disclosure Act</b>
<b>Date of Adoption:</b>	<b>March 6, 2012</b>
<b>Date of Revision:</b>	<b>May 26, 2016</b>
<b>Due for Review:</b>	<b>May 26, 2019</b>