

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, March 15, 2017 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Amy Burns
Graeme Finlay
Linda Finlay
Jordan Lewis
Tun Myo
Scott Rankin
Kathleen Rockwell
Diane Shirra

Not Present:

Karen Gallagher-Burt

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Janneke Frank, Mid-High Principal
Hal Curties, Elementary Principal

Guests:

1. Call to Order

The meeting was called to order at 1814h.

2. Agenda Approval

MOTION: 2017/3/15/1:

That the Charter Board approves the agenda for the March 15, 2017 meeting, as presented.
Moved by L. Finlay; Seconded by S. Rankin.
Approved

3. Minutes of the February 15, 2017 Meeting

MOTION: 2017/3/15/2:

That the Charter Board approves the minutes of the February 15, 2017 meeting, as presented.
Moved by J. Lewis; Seconded by K. Rockwell.
Approved

4. Principal's Report – Elementary Campus

H. Curties presented his written report.

5. Principal's Report – Mid-High Campus

Ja. Frank presented her written report.

Ja. Frank and H. Curties left the meeting at 1840h.

G. Finlay excused himself at 1841h. The role of Chair was assumed by S. Rankin.

6. Nominating Committee

A. Burns spoke to the work done by the Nominating Committee to date.

MOTION: 2017/3/15/3:

That the Charter Board accepts the recommendation of the Nominating Committee to acclaim the two non-parent candidates as members of the Charter Board, effective June 1, 2017.
Moved by L. Finlay; Seconded by J. Lewis.
Approved

MOTION: 2017/3/15/4:

That the Charter Board accepts the recommendation of the Nominating Committee to proceed with an election for the four parent candidates.

Moved by L. Finlay; Seconded by D. Shirra.

Approved

G. Finlay re-entered the room at 1855h. The role of Chair acceded to G. Finlay.

7. Q2 Financial Report

J. Liu spoke to the Q2 financial report.

8. Capital Plan

Jo. Frank spoke to capital plan.

MOTION: 2017/3/15/5:

That the Charter Board approves the capital plan, as presented.

Moved by T. Myo; Seconded by J. Lewis.

Approved

9. 2017/18 Calendar

Jo. Frank spoke to the 2017/18 calendar.

MOTION: 2017/3/15/6:

That the Charter Board approves the 2017/18 school calendar, as presented.

Moved by A. Burns; Seconded by L. Finlay.

Approved

10. School Council Liaison

J. Lewis provided an update on the last school council meeting.

11. The Association of Alberta Public Charter Schools

Jo. Frank provided an update on the Association of Alberta Public Charter Schools.

12. Correspondence

- Eggen March 13, 2017

13. Superintendent's Report

Jo. Frank spoke to his written report.

MOTION: 2017/3/15/7:

That the Charter Board moves its meeting *in camera* at 2000h.

Moved by T. Myo; Seconded by J. Lewis.

Approved

Jo. Frank left the meeting at 2004h.

Regular meeting re-convened at 2010h.

14. Arising from In-Camera

MOTION: 2017/3/15/8:

That the Charter Board approves staffing changes, as recommended.

Moved by T. Myo; Seconded by D. Shirra.

Approved

15. Adjournment

The meeting adjourned at 2012h.