

**WESTMOUNT CHARTER SCHOOL  
CHARTER BOARD MEETING**

**MINUTES**

**Wednesday, February 15, 2017 at 6:00 p.m.  
Board Office, Elementary Campus**

**Present:**

Linda Finlay  
Karen Gallagher-Burt  
Jordan Lewis  
Tun Myo  
Scott Rankin  
Kathleen Rockwell  
Diane Shirra

**Not Present:**

Amy Burns  
Graeme Finlay

**Administration:**

Joe Frank, Superintendent  
Johnathan Liu, Secretary-Treasurer  
Janneke Frank, Mid-High Principal  
Hal Curties, Elementary Principal

**Guests:**

**1. Call to Order**

The meeting was called to order at 1804h.

**2. Agenda Approval**

*MOTION: 2017/2/15/1:*

That the Charter Board approves the agenda for the February 15, 2017 meeting, as presented.

Moved by T. Myo; Seconded by J. Lewis.

Approved

**3. Minutes of the January 18, 2017 Meeting**

*MOTION: 2017/2/15/2:*

That the Charter Board approves the minutes of the January 18, 2017 meeting, as presented.

Moved by T. Myo; Seconded by L. Finlay.

Approved

**4. Principal's Report – Elementary Campus**

H. Curties presented his written report.

**5. Principal's Report – Mid-High Campus**

Ja. Frank presented her written report.

Ja. Frank and H. Curties left at 1816h.

**6. Policy Committee**

L. Finlay spoke to the proposed changes to Policy 3 – Role of the Charter Board Member.

*MOTION: 2017/2/15/3:*

That the Charter Board approves the Policy Committee's recommended changes to Policy 3 – Role of the Charter Board Member.

Moved by L. Finlay; Seconded by K. Rockwell.

Approved

**7. Leadership Development Plan**

Jo. Frank spoke to the leadership development plan.

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**8. School Council Liaison**

J. Lewis provided an update on the last school council meeting.

**9. The Association of Alberta Public Charter Schools**

L. Finlay provided an update on the Association of Alberta Public Charter Schools.

**10. Superintendent's Report**

Jo. Frank spoke to his written report. Jo. Frank also spoke to the international field trip to Japan.

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*MOTION: 2017/2/15/4:*

That the Charter Board moves its meeting *in camera* at 1900h.

Moved by T. Myo; Seconded by K. Gallagher-Burt.

Approved

Regular meeting re-convened at 1953h.

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**11. Arising from In-Camera**

*MOTION: 2017/2/15/5:*

That the Charter Board approves staffing changes, as recommended.

Moved by T. Myo; Seconded by D. Shirra.

Approved

**12. Adjournment**

The meeting adjourned at 1954h.