

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, January 18, 2017 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Amy Burns
Graeme Finlay
Linda Finlay
Jordan Lewis
Tun Myo
Scott Rankin
Kathleen Rockwell
Diane Shirra

Not Present:

Karen Gallagher-Burt

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Janneke Frank, Mid-High Principal
Hal Curties, Elementary Principal

Guests:

1. Call to Order

The meeting was called to order at 1813h.

2. Agenda Approval

MOTION: 2017/1/18/1:

That the Charter Board approves the agenda for the January 18, 2017 meeting, as presented.
Moved by K. Rockwell; Seconded by J. Lewis.
Approved

3. Minutes of the December 21, 2016 Meeting

MOTION: 2017/1/18/2:

That the Charter Board approves the minutes of the December 21, 2016 meeting, as amended.
Moved by L. Finlay; Seconded by S. Rankin.
Approved

4. Principal's Report – Elementary Campus

H. Curties presented his written report.

5. Principal's Report – Mid-High Campus

Ja. Frank presented her written report.

Ja. Frank and H. Curties left at 1846h.

6. Human Resources Committee

S. Rankin spoke to the Superintendent evaluation process.

7. Nominating Committee

J. Liu spoke to the Nominating Committee action plan and timeline.

MOTION: 2017/1/18/3:

That the Charter Board approves the Nominating Committee's action plan and timeline, as presented.
Moved by T. Myo; Seconded by L. Finlay.
Approved

MOTION: 2017/1/18/4:

That the Charter Board approves the Nominating Committee's recommendation to limit the Charter Board positions to be filled in 2017 to two non-parent positions and one parent position.

Moved by T. Myo; Seconded by J. Lewis.

Approved

MOTION: 2017/1/18/5:

That the Charter Board extends a seat on the Nominating Committee to a designate of School Council.

Moved by T. Myo; Seconded by L. Finlay.

Approved

8. School Council Liaison

J. Lewis provided an update on the last school council meeting.

9. The Association of Alberta Public Charter Schools

L. Finlay provided an update for the Association of Alberta Public Charter Schools.

MOTION: 2017/1/18/6:

That the Charter Board directs TAAPCS Representative L. Finlay to reject the draft TAAPCS bylaws, as presented.

Moved by L. Finlay; Seconded by K. Rockwell.

Approved

10. Superintendent's Report

Jo. Frank spoke to his written report.

MOTION: 2017/1/18/7:

That the Charter Board moves its meeting *in camera* at 1926h.

Moved by T. Myo; Seconded by K. Rockwell.

Approved

Regular meeting re-convened at 2120h.

11. Arising from In-Camera

MOTION: 2017/1/18/8:

That the Charter Board approves the staffing changes, as recommended.

Moved by S. Rankin; Seconded by D. Shirra.

Approved

MOTION: 2017/1/18/9:

That the Charter Board direct the Policy Committee to examine Charter Board Policy Handbook Policy 3.

Moved by T. Myo; Seconded by L. Finlay.

Approved

12. Adjournment

The meeting adjourned at 2122h.