

**WESTMOUNT CHARTER SCHOOL  
CHARTER BOARD MEETING**

**MINUTES**

**Wednesday, December 21, 2016 at 5:00 p.m.  
Board Office, Elementary Campus**

**Present:**

Amy Burns  
Graeme Finlay  
Linda Finlay  
Karen Gallagher-Burt  
Jordan Lewis  
Tun Myo  
Scott Rankin  
Kathleen Rockwell  
Diane Shirra

**Not Present:**

**Administration:**

Joe Frank, Superintendent  
Johnathan Liu, Secretary-Treasurer  
Hal Curties, Elementary Principal

**Guests:**

**1. Call to Order**

The meeting was called to order at 1704h.

**2. Agenda Approval**

*MOTION: 2016/12/21/1:*

That the Charter Board approves the agenda for the December 21, 2016 meeting, as amended.

Moved by L. Finlay; Seconded by A. Burns.

Approved

**3. Minutes of the November 16, 2016 Meeting**

*MOTION: 2016/12/21/2:*

That the Charter Board approves the minutes of the November 16, 2016 meeting, as amended.

Moved by D. Shirra; Seconded by T. Myo.

Approved

**4. Principal's Report – Elementary Campus**

H. Curties presented his written report.

**5. Principal's Report – Mid-High Campus**

The Board reviewed the Mid-High Principal's written report.

H. Curties left at 1710h.

**6. Q1 Budget to Actual**

J. Liu presented the Q1 budget to actual results.

**7. Annual Workplan and Reporting to the Charter Board**

Jo. Frank spoke to the Annual Workplan and Reporting to the Charter Board.

**8. School Council Liaison**

J. Lewis provided an update on the last school council meeting.

**9. The Association of Alberta Public Charter Schools**

Jo. Frank provided an update for the Association of Alberta Public Charter Schools.

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## **10. Superintendent's Report**

Jo. Frank spoke to his written report.

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*MOTION: 2016/12/21/3:*

That the Charter Board moves its meeting *in camera* at 1747h.

Moved by L. Finlay; Seconded by K. Rockwell.

Approved

Regular meeting re-convened at 1759h.

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## **11. Arising from In-Camera**

*MOTION: 2016/12/21/4:*

That the Charter Board approves the staffing changes, as recommended.

Moved by K Gallagher-Burt; Seconded by L. Finlay

Approved

## **12. Adjournment**

The meeting adjourned at 1800h.