

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, May 18, 2016 at 5:00 p.m.
Board Office, Elementary Campus**

Present:

Amy Burns
Graeme Finlay
Linda Finlay
Sebastien Gittens
Mark MacDonald
Tun Myo
Scott Rankin
Kathleen Rockwell

Not Present:

Duane Bratt

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Janneke Frank, Principal Mid-High
Hal Curties, Principal Elementary

Guests:

1. Call to Order

The meeting was called to order at 1730h.

2. Agenda Approval

MOTION: 2016/5/18/1:

That the Charter Board approves the agenda for the May 18, 2016 meeting, as amended.
Moved by T. Myo; Seconded by L. Finlay.
Approved

3. Minutes of the April 20, 2016 Meeting

MOTION: 2016/5/18/2:

That the Charter Board approves the minutes of the April 20, 2016 meeting.
Moved by S. Rankin; Seconded by L. Finlay.
Approved

4. Principal's Report – Elementary Campus

H. Curties spoke briefly to his written report.

5. Principal's Report – Mid-High Campus

Ja. Frank spoke briefly to her written report.

MOTION: 2016/5/18/3:

That the Charter Board moves its meeting *in camera* at 1746h.
Moved by A. Burns; Seconded by K. Rockwell.
Approved

Regular meeting re-convened at 1908h.

H. Curties and Ja. Frank left at 1909h.

6. Budget 2016/17

J. Liu spoke to the 2016/17 budget.

MOTION: 2016/5/18/4:

That the Charter Board approves the 2016/17 budget, as presented.

Moved by L. Finlay; Seconded by M. MacDonald.

Approved

MOTION: 2016/5/18/5:

That the Charter Board approves the 2016/17 instructional resource and transportation fees, as presented.

Moved by T. Myo; Seconded by S. Gittens.

Approved

7. School Council Liaison

M. MacDonald provided an update on the last school council meeting.

8. The Association of Alberta Public Charter Schools

Jo. Frank spoke to the last general meeting on May 5-6, 2016.

9. Correspondence

- Eggen March 6, 2016
- Eggen May 10, 2016

10. Superintendent's Report

Jo. Frank spoke to his written report.

11. Public Tender of Janitorial Services

J. Liu spoke to the public tender issued for janitorial services.

MOTION: 2016/5/18/6:

That the Charter Board moves its meeting *in camera* at 2030h.

Moved by S. Gittens; Seconded by S. Rankin.

Approved

Regular meeting re-convened at 2045h.

12. Arising from In-Camera

MOTION: 2016/5/18/7:

That the Charter Board approves the staffing changes, as recommended.

Moved by T. Myo; Seconded by M. MacDonald.

Approved

13. Director's Discussion

J. Liu spoke to the governance contract with Becky Kallal.

MOTION: 2016/5/18/8:

That the Charter Board approves the contract with Becky Kallal, as amended.

Moved by M. MacDonald; Seconded by S. Gittens.

Approved

14. Recognition of Duane Bratt, Sebastien Gittens and Mark MacDonald

G. Finlay expressed his sincere appreciation to D. Bratt, M. MacDonald and S. Gittens for their service on the Charter Board of Westmount Charter School Society.

15. Adjournment

The meeting adjourned at 2100h.