

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, March 16, 2016 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Duane Bratt
Graeme Finlay
Linda Finlay
Mark MacDonald
Tun Myo
Scott Rankin
Kathleen Rockwell

Not Present:

Amy Burns
Sebastien Gittens

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Janneke Frank, Principal Mid-High
Hal Curties, Principal Elementary

Guests:

1. Call to Order

The meeting was called to order at 1816h.

2. Agenda Approval

MOTION: 2016/3/16/1:

That the Charter Board approves the agenda for the March 16, 2016 meeting, as amended.
Moved by L. Finlay; Seconded by T. Myo.
Approved

3. Minutes of the February 17, 2016 Meeting

MOTION: 2016/3/16/2:

That the Charter Board approves the minutes of the February 17, 2016 meeting.
Moved by L. Finlay; Seconded by M. MacDonald.
Approved

4. Principal's Report – Elementary Campus

H. Curties spoke briefly to his written report.

5. Principal's Report – Mid-High Campus

Ja. Frank spoke briefly to her written report.

H. Curties and Ja. Frank left at 1835h.

6. 2016/17 International Field Trip – Japan

Jo. Frank spoke to the proposed 2016/17 international field trip to Japan.

MOTION: 2016/3/16/3:

That the Charter Board approves, in principle, the international field trip to Japan for the 2016-17 school year.
Moved by T. Myo; Seconded by S. Rankin.
Approved

7. School Council Liaison

M. MacDonald provided an update on the last school council meeting.

8. The Association of Alberta Public Charter Schools

The next TAAPCS general meeting is in Edmonton on May 5-6, 2016.

9. Locally Developed Courses

MOTION: 2016/3/16/4:

That the Charter Board of Westmount Charter School authorizes the following locally developed courses and the resources required to teach them:

Technical Theatre 25/35 for 3 credits, acquired with permission from Calgary School District #19 for a maximum of 2 years from September 1, 2016 to August 31, 2018 pending review from Alberta Education.

European History (AP) 35 for 3 credits, acquired with permission from St. Albert Public School District #5565 for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

Ukulele/Guitar 15 for 3 credits, developed by Westmount Charter school for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

Yoga 15/25/ 35 for 3 credits, acquired with permission from Calgary School District #19 for a maximum of 3 years from September 1, 2016 to August 31, 2019 pending review from Alberta Education.

Biology (AP) 35 for 3 credits, acquired with permission from Calgary School District #19 for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

Instrumental Jazz 15/25/35 3 and 5 credits, acquired with permission from Calgary School District #19 for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

Physics (AP) 35 for 3 credits, acquired with permission from West Island College Society of Alberta for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

Chemistry (AP) 35 for 3 credits, acquired with permission from St. Albert Public School District #5565 for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

English (AP) 35 for 3 credits, acquired with permission from Rocky View School Division No. 41 for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

Studio Art (AP) 35 for 3 credits, acquired with permission from Rocky View School Division No. 41 for a maximum of 4 years from September 1, 2016 to August 31, 2020 pending review from Alberta Education.

Moved by L. Finlay; Seconded by K. Rockwell.
Approved

10. Correspondence

- Eggen, February 12, 2016
- Lambe, February 25, 2016

11. Superintendent's Report and Capital Plan

Jo. Frank spoke to his written report and the capital plan.

MOTION: 2016/3/16/5:

That the Charter Board approves the capital plan.

Moved by T. Myo; Seconded by S. Rankin.

Approved

12. Appropriation for Student Information System

J. Liu spoke to a request for an appropriation for the student information system.

MOTION: 2016/3/16/6:

That the Charter Board approves an appropriation of up to \$72,000 for a Canadian-hosted student information system.

Moved by L. Finlay; Seconded by M. MacDonald.

Approved

13. Q2 Budget to Actual Report

J. Liu spoke to Q2 budget to actual report.

MOTION: 2016/3/16/7:

That the Charter Board receives the Q2 budget to actual report for information, as presented.

Moved by T. Myo; Seconded by K. Rockwell.

Approved

MOTION: 2016/3/16/8:

That the Charter Board moves its meeting *in camera* at 2000h.

Moved by S. Rankin; Seconded by T. Myo.

Approved

Regular meeting re-convened at 2056h.

14. Arising from In-Camera

MOTION: 2016/3/16/9:

That the Charter Board approves the staffing changes, as recommended.

Moved by T. Myo; Seconded by K. Rockwell.

Approved

MOTION: 2016/3/16/10:

That the Charter Board approves the slate of candidates for election, as presented.

Moved by T. Myo; Seconded by D. Bratt.

L. Finlay, K. Rockwell and M. MacDonald abstained.

Approved

MOTION: 2016/3/16/11:

That the Charter Board approves the election package and elections ballot, as presented.

Moved by S. Rankin; Seconded by M MacDonald.

Approved

MOTION: 2016/3/16/12:

That the Charter Board directs the Policy Committee to review the by-laws in the context of nominations.

Moved by T. Myo; Seconded by S. Rankin.

Approved

15. Adjournment

The meeting adjourned at 2058h.