

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, February 17, 2016 at 6:00 p.m.
Board Office, Elementary Campus**

Present:

Duane Bratt
Amy Burns
Graeme Finlay
Linda Finlay
Sebastien Gittens
Mark MacDonald
Scott Rankin
Kathleen Rockwell

Not Present:

Tun Myo

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Janneke Frank, Principal Mid-High
Hal Curties, Principal Elementary

Guests:

Ali Shivji

1. Call to Order

The meeting was called to order at 1805h. The Chair called for a moment of silence for the dearly departed Jordan Caldwell and Evan Caldwell.

2. Agenda Approval

J. Liu introduced an amendment to the agenda.

MOTION: 2016/2/17/1:

That the Charter Board approves the agenda for the February 17, 2016 meeting, as amended.
Moved by L. Finlay; Seconded by M. MacDonald.
Approved

3. Minutes of the January 20, 2016 Meeting

MOTION: 2016/2/17/2:

That the Charter Board approves the minutes of the January 20, 2016 meeting.
Moved by K. Rockwell; Seconded by S. Rankin.
Approved

4. Principal's Report – Elementary Campus

H. Curties spoke briefly to his written report.

5. Principal's Report – Mid-High Campus

Ja. Frank spoke briefly to her written report.

6. 2016-2017 Calendar

Jo. Frank spoke to the proposed changes in the 2016-2017 calendar.

MOTION: 2016/2/17/3:

That the Charter Board approves 2016-2017 calendar, as amended.
Moved by S. Rankin; Seconded by S. Gittens.
Approved

H. Curties and Ja. Frank left at 1909h.

7. International Field Trip

J. Liu provided an update on the international field trip.

8. School Council Liaison

M. MacDonald provided an update on the last school council meeting.

9. Correspondence

- Falk, January 28, 2016

10. Policy Committee

Jo. Frank spoke to Policy 13 – Welcoming, Caring, Respectful and Safe Learning and Working Environments.

MOTION: 2016/2/17/4:

That the Charter Board approves Policy 13 – Welcoming, Caring, Respectful and Safe Learning and Working Environments, to be include in the Charter Board Policy Handbook, as presented.

Moved by D. Bratt; Seconded by M. MacDonald.

Approved

11. Nominating Committee

J. Liu provided the Charter Board with a brief update on the nominations process.

12. Superintendent's Report

Jo. Frank spoke to his written report.

13. Six Year Comparative Financial Reporting Profile: 2010-2015

J. Liu presented the six year comparative financial reporting profile to the Charter Board, as suggested by Alberta Education.

A. Shivji left the meeting at 1958h.

MOTION: 2016/2/17/5:

That the Charter Board moves its meeting *in camera* at 1959h.

Moved by S. Gittens; Seconded by L. Finlay.

Approved

Regular meeting re-convened at 2022h.

14. Arising from In-Camera

MOTION: 2016/2/17/6:

That the Charter Board approves the staffing changes, as recommended.

Moved by L. Finlay; Seconded by M. MacDonald.

Approved

15. Adjournment

The meeting adjourned at 2023h.