

**WESTMOUNT CHARTER SCHOOL
CHARTER BOARD MEETING**

MINUTES

**Wednesday, December 16, 2015 at 5:00 p.m.
Board Office, Elementary Campus**

Present:

Duane Bratt
Amy Burns
Graeme Finlay
Linda Finlay
Mark MacDonald
Tun Myo
Scott Rankin
Kathleen Rockwell

Not Present:

Sebastien Gittens

Administration:

Joe Frank, Superintendent
Johnathan Liu, Secretary-Treasurer
Hal Curties, Principal Elementary

Guests:

1. Call to Order & Agenda Approval

The meeting was called to order at 1705h.

MOTION: 2015/12/16/1:

That the Charter Board approves the agenda for the December 16, 2015 meeting, as amended.

Moved by T. Myo; Seconded by L. Finlay.

Approved

2. Minutes of the November 18, 2015 Meeting

MOTION: 2015/12/16/2:

That the Charter Board approves the minutes of the November 18, 2015 meeting.

Moved by L. Finlay; Seconded by M. MacDonald.

Approved

3. Principal's Report – Elementary Campus

H. Curties spoke briefly to his written report.

4. Principal's Report – Mid-High Campus

The Charter Board reviewed the Mid-High Principal's written report.

5. Name Change

The Charter Board discussed adding the word "public" to Westmount's name.

H. Curties left at 1715h.

6. 2016/17 Calendar

Jo. Frank spoke to the proposed changes in the 2016/17 calendar.

MOTION: 2015/12/16/3:

That the Charter Board approves the 2016/17 calendar in principle.

Moved by T. Myo; Seconded by L. Finlay.

Approved

7. School Council Liaison

M. MacDonald provided an update on the last school council meeting.

8. The Association of Alberta Public Charter Schools

The next TAAPCS general meeting will be in Red Deer on January 14 & 15, 2016.

9. Correspondence

- Office of the Minister, November 26, 2015
- Litun, December 11, 2015
- Lloyd Sadd, December 11, 2015

10. Q1 Budget to Actual Report

J. Liu spoke to the Q1 budget to actual report.

MOTION: 2015/12/16/4:

That the Charter Board receives the Q1 budget to actual report, as presented.

Moved by S. Rankin; Seconded by M. MacDonald.

Approved

11. Superintendent's Report

Jo. Frank spoke to his written report.

MOTION: 2015/12/16/5:

That the Charter Board moves its meeting *in camera* at 1745h.

Moved by D. Bratt; Seconded by K. Rockwell.

Approved

Regular meeting re-convened at 1834h.

12. Arising from In-Camera

MOTION: 2015/12/16/6:

That the Charter Board approves the staffing changes, as recommended.

Moved by T. Myo; Seconded by L. Finlay.

Approved

13. Adjournment

The meeting adjourned at 1836h.