

**WESTMOUNT CHARTER SCHOOL  
CHARTER BOARD MEETING**

**MINUTES**

**Wednesday, November 18, 2015 at 6:00 p.m.  
Board Office, Elementary Campus**

**Present:**

Duane Bratt  
Graeme Finlay  
Sebastien Gittens  
Mark MacDonald  
Tun Myo  
Kathleen Rockwell

**Not Present:**

Amy Burns  
Linda Finlay  
Scott Rankin

**Administration:**

Joe Frank, Superintendent  
Johnathan Liu, Secretary-Treasurer  
Janneke Frank, Principal Mid-High

**Guests:**

**1. Call to Order & Agenda Approval**

The meeting was called to order at 1821h.

*MOTION: 2015/11/18/1:*

That the Charter Board approves the agenda for the November 18, 2015 meeting, as amended.

Moved by S. Gittens; Seconded by T. Myo.

Approved

**2. Minutes of the October 21, 2015 Meeting**

*MOTION: 2015/11/18/2:*

That the Charter Board approves the minutes of the October 21, 2015 meeting.

Moved by K. Rockwell; Seconded by M. MacDonald.

Approved

**3. Principal's Report – Elementary Campus**

The Charter Board reviewed H. Curties' written report.

**4. Principal's Report – Mid-High Campus**

Ja. Frank spoke briefly to her written report.

**5. NAGC Conference**

Ja. Frank, Jo. Frank and G. Finlay briefed the Charter Board on their attendance at the National Association for the Gifted Children conference.

**6. Charter Renewal Steering Committee**

Jo. Frank presented the 15 Year Charter document to the Board. The Charter Board would like to recognize Joe Frank, Johnathan Liu, Linda Finlay, Kathleen Rockwell, Janneke Frank, Hal Curties, Elmer Schroeder and Nanette Doshen for their service on the Charter Renewal Steering Committee.

*MOTION: 2015/11/18/3:*

That the Charter Board approves the 15 Year Charter for submission to Alberta Education, as amended.

Moved by S. Gittens; Seconded by T. Myo.

Approved

Ja. Frank left at 1859h.

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## **7. Audited Financial Statements**

T. Myo and J. Liu spoke to the 2014/15 audited financial statements.

*MOTION: 2015/11/18/4:*

That the Charter Board approves the 2014/15 Audited Financial Statements, as presented.

Moved by T. Myo; Seconded by M. MacDonald.

Approved

## **8. Annual Education Results Report and Three Year Education Plan**

Jo. Frank spoke to the Annual Education Results Report and Three Year Education Plan.

*MOTION: 2015/11/18/5:*

That the Charter Board approves the Annual Education Results Report and Three Year Education Plan, as presented.

Moved by M. MacDonald; Seconded by K. Rockwell.

Approved

## **9. School Council Liaison**

M. MacDonald provided an update on the last school council meeting.

## **10. The Association of Alberta Public Charter Schools**

Jo. Frank spoke to the TAAPCS general meeting held on October 28 & 29, 2015.

## **11. Superintendent's Report**

Jo. Frank spoke to his written report.

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*MOTION: 2015/11/18/6:*

That the Charter Board moves its meeting *in camera* at 1940h.

Moved by S. Gittens; Seconded by T. Myo.

Approved

Regular meeting re-convened at 2004h.

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## **12. Arising from In-Camera**

*MOTION: 2015/11/18/7:*

That the Charter Board approves the staffing changes, as recommended.

Moved by T. Myo; Seconded by M. MacDonald.

Approved

## **13. Director's Discussion**

The Charter Board discussed a possible name change.

## **14. Adjournment**

The meeting adjourned at 2005h.