

Westmount Charter School 2011-2012

High School Textbook/Novel Rental Agreement

I, _____ (Please Print),
First & Last Name

am entering into this textbook/novel rental agreement with Westmount Charter School. I agree to the following terms and conditions.

Terms and Conditions:

1. I will submit a post dated caution cheque to library staff. The cheque should be made out to Westmount Charter School in the amount of \$100.00, dated for January 31, 2012.
2. I understand that I am responsible for all textbooks and novels originally signed out to me and I will return them in reasonable condition.
3. I will check the textbooks and novels assigned to me and will report any damages to the library staff within 24 hours of them being issued.
4. I will clearly print my name in pen on the inside cover of all textbooks/novels assigned to me. A stamp has been provided in all textbooks.
5. Should I transfer from a course or this school, I will return all my textbooks and novels no later than my last day of attendance.
6. I further understand that I will be held responsible for the cost to replace my textbooks/novels if they are lost, damaged or stolen.
7. I will return all my originally assigned textbooks/novels at the end of each semester. Non-final exam courses that require textbooks/novels are due to be returned by the last day of regular classes. Remaining textbooks/novels are due the day of the scheduled final exam. Dates will be provided to me.
8. If I fail to return my textbooks by the end of each semester, I understand that I will not be able to sign out new textbooks until my account has been cleared.
9. If my caution cheque is cashed between semesters, I will not be able to sign out textbooks until I submit a second caution cheque.
10. The final day to return all textbooks/novels for this school year is June 28, 2012 by noon.
11. I understand that my caution cheque will be returned to me at the end of this school year provided that I return all textbooks/novels in good condition.

Student Signature _____ Grade _____ Date _____
Parent Signature _____ Date _____